

**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**

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Joseph Lyon, Chairman  
Daniel Stang, Supervisor  
Dave Friedrich, Supervisor  
Debra Determan, Town Clerk  
Patricia Weber, Town Deputy Clerk  
Mary Wallenstein, Treasurer

**MEETING MINUTES**

On this 6<sup>th</sup> day of April, 2010 the regular monthly meeting was called at 7:30 p.m. All members were present. Also present was Zoning Administrator Bridget Chard.

A motion to approve the agenda was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

A motion to approve the March 2, 2010 regular monthly meeting minutes was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion to approve the March 30, 2010 reorganization meeting minutes was made by Supervisor Stang and it was seconded by Supervisor Friedrich; all in favor, motion carried.

A motion to approve Claims # 2630 – 2671 was made by Supervisor Friedrich and it was seconded by Chairman Lyon; all in favor, motion carried.

Zoning Administrator Chard reported that we have a Land Use request for rezoning from Jon and Lowell Perry. She presented the information to the town board to review the proposed plat. She then went on to present the findings of fact. Zoning Administrator Chard then let the town board know that a committee was created to look into this. The committee then brought the information to the Planning Commission for them to review. She let the town board know that they are not working on the plat yet, just working on whether or not it is even feasible. She then presented the recommendations from the Planning Commission. Supervisor Stang reminded the residents present that this development is following our future growth plan that was worked on a few years ago with the residents. A motion to abide by the recommendations from the Planning Commission that we approve the rezoning was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

Zoning Administrator Chard reported on the Joint Task Force. She stated that she has talked to Perry Nistler who is currently the chairman of the St. Stephen Planning Commission. He told her that when he talked to the St. Stephen City Council, they hit a wall. He then came back to Zoning Administrator Chard to gather more information that he can present to the St. Stephen City Council at their next meeting to make sure they understand it. Either Supervisor Stang or Zoning Administrator Chard will also attend the meeting to be available to answer any questions they might have.

Zoning Administrator Chard let the board know that the Planning Commission reviewed the policy on Workshops/Training. They adopted it at their last meeting. Chairman Lyon then explained the purpose of this policy to everyone present. It was suggested that we add car pooling whenever possible to cut down on the mileage reimbursement. Zoning Administrator Chard will make the corrections and bring it back to our next meeting.

Zoning Administrator Chard reported on the meetings with the county and the original owner of Mulberry Meadows. The county has told him that he needs to clean up his site. Zoning Administrator Chard also reported that she will continue to follow up with the county on this.

Zoning Administrator Chard then reported that she has sat down with the county on the ordinance map. She now understands better what the county is working on. They will work on the mapping after the county comprehensive plan is passed on May 15. Zoning Administrator Chard reported that we are getting there, but we are moving slowly.

Zoning Administrator Chard reported that the Planning Commission has been working on a Park Plan proposal. We might have some money available for us to use. We could look at using these monies for the Perry plat. She would like to be able to continue to work on this.

Zoning Administrator Chard then presented the town board with a proposed accessory structure addition to a property that is located in a Plat of River View Park. She mentioned that they were able to go out and take a look at it and measured for road right of way. He was in tonight to get his building permit signed, but he will still need to make sure his elevation is correct in order to be able to build it.

The road review was discussed next. Chairman Lyon let everyone know that we had Duffy Engineering do an inventory of all the signs (both the road and street signs) for us to comply with the federal mandate. They did put some rough numbers together for us. According to Duffy Engineering it will take close \$70,000 to replace all of the signs that do not meet the specs of the federal mandate. Chairman Lyon explained that we now have the inventory done and that we are moving forward slowly. He also stated that he asked Duffy Engineering to add this to the GIS systems. We currently have the culverts and the elevations placed in the GIS systems.

Kimberly Cremers then appeared before the town board asking for support for the Mississippi River Renaissance Project. She began by giving a brief history of the project. She then stated that she is here tonight asking for support and representation from our board at their upcoming sessions. There are three of them. She also asked that in the future when we work on our comprehensive plan, we consider the input from the residents regarding the river in our plans. Supervisor Stang had a question on whether or not the Planning Commission has looked it over yet. Since they have not, the town board tabled the resolution until the next months meeting.

Liquor requests were next on the agenda. The Opole Baseball Team was the first to appear before the board with a request for approval of a liquor license for them. A motion to approve this liquor license was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried. The next liquor license request from John Bialka for Bialka's Bar in Opole. A motion to approve this liquor license was made by Supervisor Stang and it was seconded by Supervisor Friedrich; all in favor, motion carried.

Chairman Lyon explained the request we received from a law firm for information for 75<sup>th</sup> Avenue from 2002 to the present. We are working with our attorneys on this request. We are currently in the process of gathering all the information that they requested.

Zoning Administrator Chard presented all the documentation for the Administrative Ordinance to the town board. She also presented the fees that were suggested by Attorney Andy MacArthur for the town board to consider. Chairman Lyon explained to everyone present the reason behind the creation of this ordinance and how it works. Zoning Administrator Chard explained that if the town board adopts it tonight, she will continue to move forward on it so it can go into effect next month. A motion to adopt this Administrative Ordinance was made by Chairman Lyon and it was seconded by Supervisor Friedrich; all in favor, motion carried.

Chairman Lyon explained that we might have an opportunity to receive some free tree seedlings for the town hall. Frank Vouk felt that we would have them by the middle to end of May. He is willing to get them for us, but we will need to plant them ourselves. Jon Perry offered to help plant them with us.

Public Input was next on the agenda.

A resident had a question on how the Administrative Ordinance works. Zoning Administrative Chard was able to answer his questions. He also had a question on the rezoning request that we approved earlier in the meeting. He did not agree with the rezoning.

We had originally selected May 15 as our clean up day and we have since found out it is the fishing opener. We need to look at changing the date to May 1 as long as we are able to get the containers. The supervisors agreed to change it to May 1. It was

suggested that we add a little bio about the new supervisor and the new planning commission members to introduce them to the township residents in the flyer that will be going out to all of the residents. We will also let the residents know that we will be adopting an administrative ordinance and how it will work.

The thank you letter to Fritz Yamry was read out loud and since he was in attendance, the supervisors thanked him personally.

The automatic door opener was discussed next. Chairman Lyon explained he received a quote for what it would cost us to install them. Town Clerk Determan explained that we have applied for a grant to cover these costs from the state.

The mail was then reviewed.

The Township Officers Association of Stearns County semi annual meeting is scheduled for April 23, 2010 in Freeport. Town Clerk Determan will make the reservations.

Road Inspections were discussed next. Chairman Lyon explained that he has talked to Brad Wilkening from Duffy Engineering about coming along with us. He stated that April 15 at 5:00 p.m. would work for him. Chairman Lyon also stated that we will also need to reconvene the board of equalization meeting. We will look at scheduling it the same night at 4:45 pm. A motion was made by Chairman Lyon to schedule and post these meetings as stated and it was seconded by Supervisor Stang; all in favor, motion carried. Town Clerk Determan will post these meetings.

Zoning Administrator Chard presented the request she has received from a resident to connect to the Opole Sewer District. She has the documentation and she will be contacting Jerry Schueller about it tomorrow.

There being nothing further to discuss, a motion to adjourn was made by Supervisor Stang and it was seconded by Supervisor Friedrich; all in favor, motion carried.

Debra Determan, Clerk

(Approved at the May 4, 2010 regular monthly meeting)  
Joseph Lyon, Chairman