

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

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Joseph Lyon, Chairman
Daniel Stang, Supervisor
Fritz Yamry, Supervisor
Debra Determan, Town Clerk
Patricia Weber, Town Deputy Clerk
Mary Wallenstein, Treasurer

MINUTES

On this 2nd day of March, 2010 the regular monthly meeting was called to order at 7:30 p.m. Supervisor Fritz Yamry was absent. Also present was Zoning Administrator Bridget Chard.

A motion to approve the agenda was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

A motion to approve the February 2, 2010 regular monthly meeting minutes was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

A motion to approve the February 16, 2010 Special Budget meeting minutes was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

A motion approve Claims Nos. 2596-2629 was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

Accountant Tom Koop from Larson Allen appeared before the board to review the results of the audit they completed for the Township. He mentioned that we operate on a cash basis. He also stated that we have listened to the suggestions that were made the past two years and we have started moving towards having everything on the computer instead of just in the book. He went over all the funds. A motion to accept the audit report was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

Planning & Zoning was next on the agenda. Zoning Administrator Chard reported that the Joint Task Force met in regards to the OAA area and to discuss the urban expansion district. It was the consensus of the task force that we should bring it back to both of the Planning Commissions to consider whether we should move forward on this. A motion to authorize them to move forward was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

Since there are often at least three members of the Planning Commission members present at the town board meeting, Zoning Administrator Chard has posted a notice stating that Planning Commission members might be present at the Town Board meetings. Zoning Administrator also mentioned now that Don Surma has resigned, we only have one member to sign Building Permits. After discussion, it was tabled until a future meeting until after the new members are trained in.

Zoning Administrator Chard reported that the planning commission has looked over the Zoning Map and has no changes to it. Zoning Administrator would like to sit down now with the County to go over it with them. The town board asked her to continue to move forward on this.

Roads were next on the agenda. All complaints of slippery roads need to be given to Road Boss Pat Smoley. Zoning Administrator Chard reported that there has been a request to have the center line painted in on the road that goes by Upper Deck. Road Boss Smoley reported that he has received some complaints about the plowing and fences being damaged.

We did get the road restrictions clarified. If we elect go with them, we would have to post. We would have the cost of the signs and labor to install them every year. The question it comes down to is this; is it worth it to spend all of the money and or should we just wait to see what happens this year if we do not. After discussion the town board decided to wait and see what happens this year.

Road Boss Smoley reported that either the culvert on 75th Avenue is moving or the materials under it are moving. Chairman Lyon will follow up with Duffy Engineering on it.

The Incorporation Status was discussed next. Chairman Lyon stated that at this time, we have not had the time to do more research on this right now. He reported that we have not heard back from Sartell yet. He also let everyone know that we are also working with the residents in Mulberry Meadows on getting their septic system fixed.

The annual meeting agenda was discussed next. Changes were suggested and Zoning Administrator Chard will incorporate them in the agenda. A motion to approve the annual meeting agenda as amended was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

CapX 2020 was next on the agenda. Road Boss Smoley reported on the two different meetings he attended. He said they were very informative and that there are now two different routes that they are currently looking at. It is still possible that they will follow the 94 corridor. The decision probably won't be made until summer.

Zoning Administrator Chard reported that she has sent the Administrative Ordinance out to the town board to review. Because there were some changes that

needed to be made and other questions that need to be clarified with the attorney, it was tabled until after the annual meeting.

The Planning Commission vacancy was discussed next. Chairman Lyon received one letter from a resident. A motion to appoint Jon Rudolph to Planning Commission was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

Town Clerk Determan presented to the town board a town hall rental request that she received. A motion to approve this rental request was made by Chairman Lyon and it was seconded by Supervisor Stang; all in favor, motion carried.

Public Input was next on the agenda.

A resident wanted to know if the township could do anything about snowmobilers driving through on his property. Chairman Lyon explained that there wasn't much we could do about it and that he should talk to the DNR.

Zoning Administrator Chard passed out a draft of a policy on workshops and training that she is working on. Chairman Lyon asked her to also make sure she gets the Planning Commission's input on this too. She will continue to work on it some more.

Zoning Administrator Chard gave Supervisor Stang two webmaster proposals. It would cost between \$250-300 a month to continue as is and it would double if we want to do more on it. It will be discussed at the annual meeting.

Zoning Administrator Chard gave the town board some examples of new township letterhead. She will get some quotes on the one that we choose along with envelopes.

The application for the Door Opener was discussed next. Town Clerk Determan will be submitting the grant application for it to the state. Chairman Lyon will be getting a quote for the cost to install one on both front doors. This is for handicap accessibility. We will follow up with this at our next regular meeting.

Supervisor Stang reported that Willie Kostreba had called him about a request he had received to hook up to the Opole septic system. Supervisor Stang will be contacting him to have him contact the resident to let him know that the town board needs to have this request submitted in writing.

The mail was then reviewed.

Stearns County has set the Equalization meeting for April 6, 2010 from 9:30-10:30 am at the Brockway Town Hall.

There being no further business to discuss, a motion to adjourn was made by Supervisor Stang and it was seconded by Chairman Lyon; all in favor, motion carried.

Debra Determan, Town Clerk

(Approved at the April 6, 2010 regular monthly meeting)
Joseph Lyon, Chairman