



**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**  
[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

George Fiedler, Chairman  
Duane Douvier, Supervisor  
Dan Warzecha, Supervisor  
Connie Pesta, Town Clerk  
Susan Goodew, Treasurer

**MEETING MINUTES**

**1. Call to Order:**

- A. On this 10<sup>th</sup> day of January, 2018 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All board members were present. Zoning Administrator Bridget Chard was also in attendance. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Douvier; all in favor, motion carried.*

**2. Land Use Request:** There was none.

**3. Clerk's Report:**

- A. **December 13, 2017 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the December 13, 2017 Regular Meeting Minutes, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Set Day/Time for Board of Audit/Budget Meeting.** *A motion was made by Supervisor Fiedler to set the Board of Audit Meeting at 7:00 pm on February 28, 2018, which was seconded by Supervisor Warzecha, all in favor; motion carried.*

**4. Treasurer's Report:**

- A. **Treasurer Report on Accounts for December 2017 / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's December 2017 Reports, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 21739– 21759, which was seconded by Supervisor Douvier, all in favor, motion carried.*

**5. Public Input:** There was none.

**6. Old Business:**

**A. Roads:**

1. **Sign Policy.** The suggested revisions will be updated and be reviewed at the February Meeting.
2. **Townline Road Improvements.** The Town Board should find out the end of March who will receive the grants from the Local Road Improvement Program.
3. **Cartway Issues / review road orders.** We will continue to look for the necessary documentation.

**B. Land Use Ordinance- final review-set up for Public Hearing.** *A motion was made by Supervisor Fiedler to set the Land Use Ordinance Public Hearing for February 14, 2018 at 7:00 pm, which was seconded by Supervisor Douvier, all in favor; Motion carried.*

**C. MS4 Work.**

1. **Application Forms- finalize / Move to approve / Disapprove.** This will be tabled until the February Meeting.
2. **Ordinance No. Website.** We will continue to work on updating the website.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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- D. **Affidavit of Publication – Fee Schedule.** The affidavit has not been received yet.
- E. **Website – Board and PC Meeting 2018 Calendar.** The 2018 Meeting Calendar on the Website has been updated
- F. **Heartland Security Quote.** This will be reviewed at the March Regular Meeting.

7. **New Business:**

- A. **Mailbox Standards- review.** The Board reviewed the State of MN Standards and will make language changes and review at the February Regular Meeting.
- B. **Township Annual Newsletter.** The Board will put articles together and send out to residents in early March.
- C. **Farm Show Rivers Edge Convention Center February 27<sup>th</sup>, 2018.** *A motion was made by Supervisor Douvier to allow the Town Board to attend the Farm Show at the Rivers Edge Convention Center, February 27<sup>th</sup>, 2018, which was seconded by Supervisor Warzecha, all in favor; motion carried.*

8. **Mail/Miscellaneous:**

- A. **Utility Permit – Century Link.** Chairman Fiedler signed off on the permit, the Township has received the Bond and Application fee.

9. **Public Input:** None.

*A motion to adjourn the meeting at 8:18 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.*

Respectfully Submitted:

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
George Fiedler, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

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