



**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**
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Approved

**MINUTES OF THE BROCKWAY TOWNSHIP
PLANNING COMMISSION MEETING**

1. **Call to Order:** On this 13th day of January, 2016 the regular monthly meeting was called to order at 6:30 pm.
 - a. The Pledge of Allegiance was recited.
 - b. Roll Call Taken – Commissioners present: Larry Christman, Dan Warzecha and Marvin Skwira. Also present was Bridget Chard, Zoning Administrator and Clerk Connie Pesta. Sign in sheet is attached.
2. **Meeting Minutes:** *A motion to approve the September 29, 2015 regular monthly meeting minutes as written was made by Commissioner Skwira, which was seconded by Commissioner Christman; all in favor, motion carried. A motion was made by Commissioner Warzecha to approve the November 24, 2015 regular monthly meeting minutes which was seconded by Commissioner Skwira; all in favor, motion carried.*

A motion to adjourn the meeting at 6:33 pm and turn over meeting to the new Planning Commission was made by Supervisor Warzecha and seconded by Supervisor Christman, all in favor; motion carried.

1. **Call to Order- Clerk:**
 - a. **Roll Call Taken.** Commissioners present: George Fiedler, Duane Douvier and David Friedrich. Also present was Bridget Chard, Zoning Administrator and Clerk Connie Pesta. Sign sheet is attached.
 - b. **Reorganization of Officers.** *A motion was made by Commissioner Douvier to nominate Commissioner Fiedler for Chairman, which was seconded by Commissioner Friedrich, all in favor, motion carried. Commissioner Douvier made a motion to close the nominations which was seconded by Commissioner Friedrich, all in favor; motion carried. Commissioner Fiedler nominated Commissioner Douvier for Vice Chairman, which was seconded by Commissioner Friedrich, all in favor; motion carried. Commissioner Fiedler made a motion to close the nominations, which was seconded by Commissioner Friedrich; all in favor; motion carried.*
2. **Land Use Requests:** See attached final report.
 - a. **Land Use Request – Administrative Subdivision – Land Split and Boundary Line Adjustment (Section 7, Twp, 126, Range 28) Nick Loehlein, Agent / Issue Certificate of Conformity.** Applicants Jerome and Delphine Loehlein, and Agent Nicholas Loehlein were present to answer any questions from the Planning Commission. Zoning Administrator Chard presented the information to the Planning Commission.

Motion by Commissioner Douvier seconded by Commissioner Fiedler and based on the findings above, it is recommended to the Brockway Township Board of Supervisors and Stearns County, the Administrative Subdivision – Land Split and Boundary Line Adjustment and to issue a Certificate of Conformity for the property located in Section 7, Township 126, Range 28 with the following conditions stated below:

RECOMMENDATIONS FOR CONDITIONS:

1. New Parcel ID Number to be submitted for the original Lot and the remainder tracts.
2. Copy of the Certificate of Compliance and/or wastewater treatment design and permit.
3. Copy of well test to be placed on file with the Township.
4. Address boundary line issues prior to sale of property.

MOTION PASSED UNANIMOUSLY

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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3. **Public Input:** There was none.
4. **New Business:**
 - a. **Bylaws for Planning Commission.** *A motion was made by Commissioner Fiedler to approve the Amendments and final Bylaws, which was seconded by Commissioner Douvier, all in favor; motion carried.*
5. *A motion to adjourn the meeting was made at 7:05 p.m. by Commissioner Fiedler which was seconded by Commissioner Douvier; all in favor, motion carried.*

Submitted by:

Connie Pesta, Clerk
Brockway Township

George Fiedler, Chairman
Brockway Township

Date Approved _____
Amendments:

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