



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

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David Friedrich, Chairman  
Duane Douvier, Supervisor  
George Fiedler, Supervisor  
Connie Pesta, Town Clerk  
Shannon Schroeder, Treasurer

**MEETING MINUTES**

**1. Call to Order:**

- A. On this 14<sup>th</sup> day of January, 2014 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**2. Clerk's Report:**

- A. **December 10, 2013 Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the December 10, 2013 Regular Board Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **December 10, 2013 Public Hearing Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the December 10, 2013 Public Hearing Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- C. **December 10, 2013 Opole Informational Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the December 10, 2013 Opole Information Meeting Minutes which was seconded by Supervisor Fiedler, all in favor, motion carried.*
- D. **Appoint Election Judges/Appoint a Ballot Board.** *A motion was made by Supervisor Douvier to appoint Irene Schmidt, Margaret Stang, and Frances Januschka as Election Judges for the March 2014 Elections, which was seconded by Supervisor Fiedler, all in favor, motion carried. A motion was made by Supervisor Douvier to appoint Margaret Stang and Frances Januschka as the Absentee Ballot Board which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- E. **Set up for Board of Audit.** *A motion was made by Supervisor Douvier to set the Board of Audit for February 11, 2104 at 6:30 pm, which was seconded by Supervisor Fiedler; all in favor, motion carried*

**3. Treasurer's Report:**

- A. **Treasurer Report on Accounts / Move to approve.** Treasurer Schroeder gave the Board an update on the Township Funds. *A motion was made by Supervisor Fiedler to approve the Treasurer's Report with corrections which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 20615 - 20641 which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- C. **Opole Sewer/Overdue Payments/Status.** Treasurer Schroeder updated the board on the status of overdue Opole Sewer Payments and on payments made.
- D. **USDA Payments – Amortization Schedule.** Clerk Pesta contacted USDA and the amortization schedule for the 2013 Payments was not yet available.

**4. Old Business:**

- A. **Roads.**
  - Snow Contract-Insurance.** Insurances have been received.
  - Monthly Road Reports.** Road Boss Smoley was present to discuss issues that occurred from the snow plowing and how they were resolved.
  - Discuss 2014 Road Projects.** The Board stated that as of now they plan to follow the Five Year Road Plan.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

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**B. Mulberry Meadows.**

- Status Report.** It was reported that the Township is still standing by for the moment; however, the Township has had a materials request that will be needed to completed. \_
- Mediation Meeting January 27, 2014 at 10:00 AM.** A motion was made by Supervisor Douvier to attend the Closed Mediation Meeting on January 27, 2014 at 10:00 AM at the Law Office of Gray, Plant and Mooty, which was seconded by Supervisor Fiedler; all in favor, motion carried.

**C. Opole.** The Service Providers have submitted a copy of the Year End Report to Stearns County Environmental Services, Attn: Mr. Mark Latteral along with the last quarterly report for year 2013 as per Township permit for the SSD. Z.A. Chard indicated that she will review the due date for the new permit and report back to the Board next month (February).

**D. MPCA – MS4 Permittee work.**

- SWWP Document** – Supervisor Douvier and Z.A. Chard completed work on the first draft of the Application for MS4 Stormwater issuance which is required by law for all MS4s. It was submitted to MPCA and the Township is now waiting for further reviews and comments from MPCA before it goes to Public Comment on the State website. Z.A. Chard explained that there are many unfunded, but required mandates for the Township to complete within the next twelve months and that we need to employ an Engineer for some of this.
- Year End Audit** – The Annual Stormwater Audit for Year 2013 has been sent out to all MS4 permittees. It is due by June, 2014. Supervisor Douvier (Stormwater designate) and Z.A. Chard will begin to work on this in the next month.
- Stormwater Page on Website.** As part of the SWWP document requirements, Zoning Administrator Chard will work with Clerk Pesta to get the Stormwater Page on the website.

**5. New Business.**

- A. Holdingsford Fire Board Meeting.** A motion was made by Supervisor Fiedler to attend the Holdingsford Fire Board Meeting on January 29, 2014 at 7:00 PM at the City Hall in Holdingsford, which was seconded by Supervisor Douvier; all in favor, motion carried.
- B. Stearns County Township Day at the Capital.** A motion was made by Supervisor Fiedler to attend the Stearns County Township Day at the Capital on March 12, 2014 which was seconded by Supervisor Douvier; all in favor, motion carried.
- C. Land Use Ordinance.** Copies of the revised document, completed since the Public Hearing, were passed out to the Supervisors. The Supervisors are to review this and comment back at the February Regular Monthly Meeting.
- D. Opole Transfers.** A motion was made by Supervisor Douvier to transfer \$35.82 from the Opole Debt Reserve Fund to the Opole Enterprise Fund to cover the additional loan payment that was made on the Opole Sewer Bond, which was seconded by Supervisor Fiedler; all in favor, motion carried. A motion was made by Supervisor Douvier to transfer \$4,194.00 from the Opole Debt Reserve Fund to the Opole Enterprise Fund to cover the additional principal payment that was made on the Opole Sewer Bond, which was seconded by Supervisor Fiedler; all in favor, motion carried.

**6. Public Input: There was none.** Supervisor Fiedler suggested that we add Public Input to the beginning of the meeting in case there are residents that cannot attend the full meetings.

**7. Mail/Miscellaneous:**

- A. Apple Decathlon / Authorize Road Closures.** Since the board has not received a request from the parties involved, this will be tabled until the February Regular Meeting to see if additional information has been received at that time.

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8. A motion to adjourn the Regular Monthly Meeting at 8:40 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried.

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
David Friedrich, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

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