



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA
WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM

MEETING MINUTES

January 17, 2023

Approved

1. **Call to Order:**

- On the 17th of January 2023, the Regular Meeting was called to order at 7:30 p.m. with all board members present. The Pledge of Allegiance was recited.
- Motion made by Fiedler to approve the agenda, seconded Douvier, approved.

2. **Land Use Requests:**

- A. None currently

3. **Clerk's Report:**

- A. Motion made by Fiedler to approve December 18, 2022, Meeting Minutes, seconded Douvier, approved.
- B. Board of Audit meeting was set for February 21 @ 6:30.
- C. Motion made by Fiedler to approve Election Judges for Township Election, seconded Douvier, approved.

4. **Treasurer's Report:**

- A. Motion made by Fiedler to approve December report on accounts, seconded Douvier, approved
- B. Motion made by Fiedler to approval Claims No: 22754-22770, seconded Pogatchnik, approved.

5. **Public Input:**

None currently

6. **Old Business:**

- A. **Roads:** Pogatchnik stated he got a call from the Sheriff's Department with the barn fire on 85th so he relayed that message to Burski, and they came out. Pogatchnik also asked if John had already done all our signs. Clerk stated she didn't believe so and would reach out to John and see when he expects to start.
- B. **Town Line Road:** Fiedler stated that he received notification from Perske and wanted to know if the Township was still on board with getting this road taken care of. Supervisors agreed to go ahead with this plan.
- C. **Investment:** Treasurer Goodew stated the CD rate was only going to be 3.25%. We will contact Tracy at Sentry Bank and get this cleared up.
- D. **MS4 Annual Report:** PC Sandal talked about the report we need to file. PCA is going to be using a new format which will be electronic, same format, so we need to wait until they put it out. Fiedler stated he was going to check into whether Pine Point was our only MS4 area. Fiedler will be contacting Angie Berg from Environmental Services to see what she has found out. Fiedler feels we need to do more than just Pine Point according to the platted areas in the township.

- E. **Census Boundary Survey:** PC Sandal stated every year we get a request to check with our township boundaries and he didn't think there had been any change. He will let them know.
- F. **411th Street:** Mike Nielsen addressed the board regarding changes to 411th Street and some cost estimates. Three options were addressed: 1. Remove unpermitted driveways and restore ditch; 2. Install culverts under the existing driveways; 3. Install curb & gutter with storm sewer past the driveway. Also, two options for bituminous surfacing; 2" bituminous overlay with shouldering or Full depth Reclamation and 3" bituminous surfacing. Also looking into a bigger cul-de-sac turn around at the end of this road. Supervisors looked at the cost estimates for each of these options, which was explained further by Nielson. Nielson is proposing a 96' cul-de-sac be put in. It was brought up that a 120' cul-de-sac was put in a year or so ago according to township ordinance. Supervisors are looking at changing this ordinance to read 96' as that is a state standard rather than 120'. Fiedler will call the school districts to see if 96' is plenty for them to turn around. Pogatchnik asked if we were to change our ordinance to 96' would we even have to acquire land for the cul-de-sac? Nielsen stated yes, the ROW is only 66' wide. Fiedler will get the motions going to get the ordinance changed. Nielsen would like to contact the realtor and let him know what is going on and that their possibly could be an assessment added on. Pogatchnik feels the Realtor should be called right away before the signed letter so know what is happening on this property. Fiedler agreed with Nielsen's suggestion of a meeting with the landowner, but by having just one Supervisor would abide by the "Open Meeting law". Supervisors all agreed that sooner would be better than waiting til the next meeting. Pogatchnik agreed to go with Nielsen and meet with the landowner.

7. **New Business:**

- a. **Crack sealing bids:** Two bids were received out of four, Supervisors reviewed and awarded the contract to Bertram Asphalt. Motion made by Fiedler to accept the Bertram bid, seconded Duvier, approved.
- b. **St Stephen Fire Contract:** Clerk is going to pursue how many times they respond to calls in Brockway Township. Motion made by Fiedler to accept the Fire contract for 2023, seconded Duvier, approved.
- c. **Benton Cable Vision Franchise capital credit:** The township received \$4,096.83.
- d. **April meeting can we move to Tuesday April 18:** Clerk asked if this could be moved since she is gone, it was agreed it would be easier to leave it as is and have the Deputy Clerk be present at the meeting on the 17th of April.
- e. **Workspace for Planning Commission:** Clerk & Treasurer asked if we could look through the Planning Commission space at the town hall which would give us more room for Elections. Majority of the items will be placed in the Storage room.
- f. **Board of Equalization April 14 2023 @ 9:00 a.m.:** Supervisors were informed of this date that was proposed from the County.

8. **Mail / Miscellaneous:**

Letter from the County on Smart's Ferry the retaining wall and pavers is on January 26 at 6:00 pm with the County planning commission. Fiedler will be there to answer any questions.

9. **Public Input:**

Victor Legatt feels we should not start using curb & gutter in the Township. Supervisors agreed.

Victor Legatt also asked about Planning commission meetings if they were on the website. Clerk stated they are.

Move to Adjourn/Recess: 8:27 time. Next Regular Meeting Date: Tuesday February 21, 2023