



**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**
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**MINUTES OF THE BROCKWAY TOWNSHIP
PLANNING COMMISSION MEETING**

1. Call to Order: On this 13th day of November, 2018 the Regular Planning Commission monthly meeting was called to order at 6:30 pm.
 - a. The Pledge of Allegiance was recited.
 - b. Roll Call Taken – Commissioners present: Dan Warzecha, George Fiedler and Duane Douvier. Also present was Clerk Connie Pesta and Zoning Administrator Sandal. Sign in sheet is attached.
 - c. *A motion to approve the October 9, 2018 Planning Commission Meeting Minutes was made by Supervisor Warzecha, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
2. New Business:
 - A. Public Hearing on Variance from the Brockway Township Ordinance to allow for a preliminary plat of one acre in an RT District (currently 2.5 acre minimum requirement). Applicant Joseph Jansen and Owners Dale and Patricia Brown were present to answer any questions that the Board had. Zoning Administrator Sandal presented the information to the Board and a discussion followed. *A motion was made by Supervisor Fiedler to the Preliminary Plat of Kaleidoscope Estate and allow a Variance for a once acre plat, Parcel Number: 04.01819.0000, which was seconded by Supervisor Douvier, all in favor; motion carried.*
 - B. Public Hearing on update and clarifications to provisions of the Brockway Township Road Standards and Access Ordinance. *A motion accept the Township Road Standards and Access Ordinance with changes, was made by Supervisor Fiedler and seconded by Supervisor Douvier, all in favor; motion carried.*
 - C. Recommendation on a proposed administrative subdivision-boundary line adjustment involving 1.7 acres. Owner/Applicant Kevin Schefers, 7828 438th Street Rice MN 56367. Owner Gery A. Then, 217 Summit Ave N, Sauk Rapids. Parcel Numbers 04.02036.0000 and 90.55815.0010. *A motion was made by Supervisor Fiedler to approve the Administrative Subdivision with the condition that all signatures are obtained or that someone that has Power of Attorney signs, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
3. Old Business:
 - A. Consider and recommend an ordinance to meet construction site erosion and sediment control and post-construction stormwater management regulatory requirements for Brockway Township’s MS4 General Permit. *A motion was made by Supervisor Fiedler to approve the MS4 Ordinance Number 12, which was seconded by Supervisor Douvier, all in favor; motion carried.*
 - B. Consider and recommend updates to the Town Fee Ordinance. *A motion was made by Supervisor Fiedler to recommend the attached Fee Schedule to the Town Board, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
 - C. Review of draft Shared Road Maintenance Agreement with St. Wendel Township. Updates were made and will be sent to St. Wendel Township. This will be added to the December Agenda.
4. *A motion to adjourn the meeting was made at 7:16 p.m. by Commissioner Fiedler which was seconded by Commissioner Warzecha; all in favor, motion carried.*

Submitted by:

Connie Pesta, Clerk
Brockway Township

George Fiedler, Chairman
Brockway Township

Date Approved _____

Amendments:

MISSION STATEMENT

The Mission of the Town of Brockway is to:

- Preserve our Natural Resources
- Keep Governmental Service Simple and Cost Effective
- Protect the Right to Continue Agricultural Uses
- Preserve the Character of the Community; and
- Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

*Meeting to be recorded for transcription purposes only.