



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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George Fiedler, Chairman
Duane Douvier, Supervisor
Dan Warzecha, Supervisor
Connie Pesta, Town Clerk
Susan Goodew, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 13th day of November, 2018 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All board members were present. Zoning Administrator Fred Sandal was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Douvier, all in favor; motion carried.*

2. Land Use Request:

- A. **Preliminary Plat/Applicant Joseph Jansen/Owner Dale and Patricia Browen / Authorize Chair to sign.** *A motion was Made by Supervisor Fiedler to approve the Preliminary Plat with conditions of a rock garden for drainage and that the Applicant contact the DNR, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Administrative Subdivision Boundary Line Adjustment/Owner Applicant Kevin Schefers/Owner Gery Then.** This was discussed at the Planning Commission Meeting. All signatures must be obtained or a Power of Attorney sign for all parties.
- C. **Approve Variance for Preliminary Plat/One Acre.** *A motion was made to allow a Variance for a one acre plat, Parcel Number:04.01819.0000 Kaleidoscope Estate by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.*

3. Clerk's Report:

- A. **October 9, 2018 Regular Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the October 9, 2018 Regular Meeting Minutes, seconded by Supervisor Warzecha, all in favor; motion carried.*
- B. **Opole: Set Hearing Date for unpaid Opole Sewer Charges and Opole Informational Meeting.** *A motion was made by Supervisor Fiedler to set the Hearing for unpaid sewer charges for December 10, 2018 at 6:00 pm and the Opole Informational Meeting at 6:15 on December 10, 2018 which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- C. **Motion to authorize transfers/Opole Funds/Zwack Fund/Mulberry Meadows.** *A motion was made by Supervisor Douvier authorizing the following transfers; \$1,220 from the Opole Fund to Opole Wetland Reserve Fund, \$3,861.10 from the Zwack Debt Reserve Fund to the General Fund, and \$40,483.11 from the General Fund to Clear the balance in the Mulberry Meadows Fund, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- D. **Meeting Schedule for 2019 / Town Board and Planning Commission / Move to approve.** *A motion was made by Supervisor Fiedler to approve the 2019 Meeting Schedule, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- E. **Motion to change the December Meeting Date.** *A motion was made by Supervisor Warzecha to change the December Planning Commission to December 10, 2018 at 6:30 pm and the Regular Monthly Meeting to December 10, 2018 at 7:30 pm, which was seconded by Supervisor Fiedler, all in favor; motion carried.*

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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4. **Treasurer's Report:**

- A. **Treasurer Report on Accounts for October 2018 / Move to approve.** A motion was made by Supervisor Warzecha to approve the Treasurer's October 2018 Report, which was seconded by Supervisor Douvier, all in favor; motion carried.
- B. **Approval of Claims.** A motion was made by Supervisor Douvier to approve Claim No. 21957– 21984, which was seconded by Supervisor Warzecha, all in favor, motion carried.

5. **Public Input:** There was none.

6. **Old Business:**

- A. **Roads:** Nothing at this time.
- B. **Pine Point Speed Study.** The Township is waiting to get the study in writing.
- C. **125th Ditch Issue.** No action at this time.
- D. **2019 Fee Schedule.** A motion was made by Supervisor Fiedler to set the Fee Hearing at 7:15 pm on December 10, 2018, which was seconded by Supervisor Douvier, all in favor; motion carried.
- E. **MS4 Ordinance.** A motion was made by Supervisor Fiedler to approve the MS4 Ordinance, which was seconded by Supervisor Warzecha, all in favor; motion carried.
- F. **Township Road Standards and Access Ordinance.** A motion was made by Supervisor Fiedler to approve the Townships Road Standards and Access Ordinance, which was seconded by Supervisor Douvier, all in favor; motion carried.
- G. **Drainage Issues- Legatt.** The Town Board authorized Supervisor Fiedler to meet with the Township's Attorney to Discuss the drainage issues. No action was taken at this time, this will be tabled until the December Meeting.

7. **New Business:**

- A. **Local Board of Appeal and Equalization Law Changes / Review.** The Local Board of Appeal and Equalization is set for April 12, 2019 at 11:30 AM.
- B. **Consider an update to Ordinance 2007 (Public Nuisances).** We will do a review and table until spring of 2019.
- C. **Annual Weed Report / Move to approve and submit.** A motion to approve and submit the Annual Weed Report to Stearns County was made by Supervisor Fiedler and seconded by Supervisor Douvier, all in favor; motion carried.
- D. **X-Cel Energy-Platz Property.** A motion to approve the Right Of Way Permit Application was made by Supervisor Fiedler and seconded by Supervisor Douvier, all in favor; motion carried.

8. **Mail/Miscellaneous:**

- A. A motion was made by Supervisor Fiedler authorizing the Town Board to submit an application for a grant for Opole from Hazard Mitigation which was seconded by Supervisor Warzecha, all in favor; motion carried.

9. **Public Input:** There was none.

A motion to adjourn the meeting at 8:49 pm was made by Supervisor Fiedler, which was seconded by Supervisor Warzecha, all in favor; motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

George Fiedler, Chairman
Brockway Township

Date Approved _____ Amendments _____

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