



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

David Friedrich, Chairman  
Duane Douvier, Supervisor  
George Fiedler, Supervisor  
Connie Pesta, Town Clerk  
Becky McGowan, Treasurer

**MEETING MINUTES**

**1. Call to Order:**

- A. On this 9<sup>th</sup> day of December, 2014 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**2. Clerk's Report:**

- A. **November 12, 2014 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the November 12, 2014 Regular Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **November 12, 2014 Cartway Public Hearing Minutes.** *A motion was made by Supervisor Fiedler to approve the November 12, 2014 Cartway Public Hearing Minutes as amended; which was seconded by Supervisor Douvier; all in favor, motion carried.*
- C. **Money Transfers / Opole – Bond Payment for 2014 is \$1,922.27.**
- D. **Opole Sewer.**
  - ◆ **Pumping Fees.** The pumping cost was \$468.50.
  - ◆ **New Hook-up Dullinger Property / one service hook up left (not in SSD) – Owners Inquiry** Dullingers were present at the meeting to go over the possibility of hooking up to the system. Zoning Administrator Chard relayed the monthly system rate, hook-up charges and late fees. She indicated that they may want a copy of the petition after they have decided to move forward and that she could send one out to the Real Estate Agent. In addition, she will try to see if she can find some as-built drawings for the system to see how the new party might be able to hook up.
  - ◆ **USDA- review.** Zoning Administrator Chard and Clerk Pesta met with Brett Repulske. They stated that we are possibly in compliance with only one of the required actions that need to be completed. Therefore, we have about 30 days from the time he sends us the forms to complete the documents and get them back.
  - ◆ **Sewer Permit – Due on January 1 / Amount: \$400.00 every three years.**

**3. Treasurer's Report:**

- A. **Treasurer Report on Accounts / Move to approve.** The Treasurer's Report was given. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 20912 to 20939 which was seconded by Supervisor Friedrich; all in favor, motion carried.*

**4. Public Input:** Victor Legatt brought up the culvert on 385<sup>th</sup>. This will be tabled until the January 2015 Regular Meeting.

**5. Old Business:**

- A. **Land Use Requests:**

**MISSION STATEMENT**

The Mission of the Town of Brockway is to:

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

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- ◆ **Final Plat – Deer Hills (Dennis Legatt).** Move to Approve and Authorize Chair and Clerk to sign Plat. *A motion was made by Supervisor Fiedler to Approve and Authorize the Clerk to sign the plat outside of the meeting which was seconded by Supervisor Douvier; all in favor, motion carried. It is to be noted when the Mylars are signed and have been completed at the next Board meeting.*

B. **Roads-**

- ◆ **Cartway – Final Order (Survey submitted with legal language) / Move to Approve.** *A motion was made by Supervisor Fiedler to approve the Final Cartway order without the 8c language, which was seconded by Supervisor Douvier; all in favor, motion carried.*
- ◆ **MS4 Work**
  - i. **Stormwater Engineer.** The consensus is to wait until after the workshop with Cole Landgraf from the MPCA.
  - ii. **Meeting with MPCA on January 14<sup>th</sup> at 5:00 PM.** *A motion was made by Supervisor Fiedler to approve the Board to attend a meeting with the MPCA on January 14, 2015 at 5:00 pm at the Town Hall, which was seconded by Supervisor Douvier; all in favor, motion carried. Others can be invited to attend.*
- ◆ **Road Update.**
  - i. **Gravel Tax.** Zoning Administrator Chard will look into the existing gravel extraction uses within the Township and how we can possibly move forward with gravel tax receipts in coordination with Stearns County Highway Department.

D **Stearns County.**

- ◆ **County Meeting – Mulberry Meadows/MOU/Other.** The Town Board Supervisors met with Stearns County Staff to discuss mutual concerns and issues that have come up in the past months. Mulberry Meadows, the MOU, and communications were just some of the items discussed. No actions taken at this time.
- ◆ **MOU – Review.** The document was passed out to the Board and the Zoning Administrator will also follow-up with the Ordinance and the last MOU by email. This will be discussed at the January Regular Meeting.

6. **New Business:**

- A. **Planning Commissioner position opening.** Larry Christman's position is open. Larry will be requesting to be allowed to run for another term. The position will be appointed in January.
- B. **Town Hall Color printer.** *A motion was made by Supervisor Fiedler to authorize the Clerk to purchase a color printer up to \$200.00 which was seconded by Supervisor Douvier; all in favor, motion carried.*

7. **Mail/Miscellaneous:** The next Regular Monthly Meeting will be held on **Tuesday, January 13<sup>th</sup>, 2015 7:30 pm.**

***A motion to adjourn the Regular Monthly Meeting at 9:00 pm was made by Supervisor Douvier which was seconded by Supervisor Fiedler; all in favor, motion carried.***

Respectfully Submitted:

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
David Friedrich, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

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Amendments \_\_\_\_\_

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