



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

David Friedrich, Chairman  
Duane Douvier, Supervisor  
George Fiedler, Supervisor  
Connie Pesta, Town Clerk  
Shannon Schroeder, Treasurer

**MEETING MINUTES**

**1. Call to Order:**

- A. On this 10<sup>th</sup> day of December, 2013 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**2. Clerk's Report:**

- A. **November 12, 2013 Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the November 12, 2013 Regular Board Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**3. Treasurer's Report:**

- A. **Treasurer Report on Accounts.** Treasurer Schroeder gave the Board an update on the Township Funds. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 20590 - 20614 which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- C. **Motion to Transfer Zwack Assessments into Road & Bridge Fund.** *A motion was made by Supervisor Douvier to transfer \$5,791.64 from the Zwack Debt Reserve to the Road and Bridge Fund which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- D. **Opole Sewer/Overdue Payments/Note.** Treasurer Schroeder updated the board on the status of Overdue Opole Sewer Payments. A request was received from an Opole Resident to have late fees and administrative fees reduced. Supervisor Fiedler will contact the resident to discuss the fees.
- E. **USDA Payments – new amortization schedule.** Clerk Pesta contacted the USDA and an amortization schedule for the December 2013 payment is not available yet. Once it is completed USDA will send it to us.

**4. Old Business:**

- A. **Roads-**
  - Snow Contract-Insurance.** The snow removal contracts have been received from J.R. Ferche and have been signed by Chairman Friedrich. J.R. Ferche is sending the Township the required Insurance Certificates.
  - Monthly Road Reports.** Road Boss Smoley was present to discuss issues that occurred from the snow plowing and how they were resolved.
  - Discuss 2013 Road Work Status/ Tallow Rd.** Joe's Excavating cleaned out the beaver dam and the culvert and removed the stumps and trees. Zoning Administrator will contact Stearns County regarding the ditch south of Tallow Road.
  - Prairie Grass Drive.** Dwayne Heinen, Landowner was present to discuss status of Prairie Grass Drive. Various discussions on elevations in the area and how the drainage system was working was had. No action taken.
- C. **Mulberry Meadows.**

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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- Status Report.** A Landowner and Attorney meeting was held in St. Stephen on December 5, 2013 to review the Barr Report. The Township Insurance Attorney attended the meeting to give the Township's position. No action taken.

D. **Opole.**

- Pump No 2. / repairs / move to authorize.** Fielder's is asking for the board to authorize repairs to pump 2. A quote will be submitted to the board to repair Pump No 2 and to repair a leaky line. The Board asked the service providers to just go and do it.
- Roof on shed.** Fiedler's will repair the small shed roof.

E. **Stormwater Page on Website.** Zoning Administrator asked the Town Board to consider adding a Stormwater Page to the Web-site. Clerk will be working with Supervisor Douvier and Z.A. Chard to get it done this month.

F. **MPCA.**

- Illicit Discharge Ordinance.** This was approved and will be published once.
- SWWP Document –** Supervisor Douvier and Z.A. Chard will be meeting on the 19<sup>th</sup> to complete the SWWP permit application. It is supposed to be submitted by December 30<sup>th</sup>, 2013. Culvert (stormwater applicances) were identified on the map by Road Boss Smoley for submitting.

5. **New Business:**

- A. The St. Stephen Fire Department bill was received for service April 1, 2014 thru March 31, 2014. The rate stayed the same at \$59,908.00 which will be paid in March 2014.

6. **Public Input: There was none.**

7. **Mail/Miscellaneous:**

- A.

8. **A motion to adjourn the Regular Monthly Meeting at 8:35 pm was made by Supervisor Douvier which was seconded by Supervisor Fiedler; all in favor, motion carried.**

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
David Friedrich, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

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