

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**
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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Becky McGowan, Treasurer

Unapproved
MEETING MINUTES

1. Call to Order:

- A. On this 10th day of February, 2015 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Clerk's Report:

- A. **January 13th, 2015 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the January 13, 2015 Regular Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **Annual Meeting Agenda / Move to approve.** The Annual Meeting Agenda was approved at the Board of Audit Meeting.
- C. **Opole Baseball Club / Liquor License Request.** *A motion was made by Supervisor Fiedler to approve the Opole Liquor License Request at a reduced charge of \$50.00, which was seconded by Supervisor Douvier; all in favor, motion carried.*
- D. **Money Transfer (General Fund/Road & Bridge Zwack Road Monies / Research Done).** *A motion was made by Supervisor Douvier to authorize a transfer of \$33,629.44 from the Zwack Debt Reserve to the General Fund which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- E. **Appoint Absentee Ballot Board and Election Judges for Township Election.** *A motion was made by Supervisor Fiedler to appoint Connie Pesta and Margaret Stang as the Absentee Ballot Board and to appoint Margaret Stang, Hattie Kellerman, Connie Pesta, Frances Janushka and Irene Schmidt as Election Judges for the March Township Election, which was seconded by Supervisor Douvier; all in favor, motion carried.*
- F. **2015 Annual Newsletter / What information.** The Board decided to have the same articles as the 2014 Newsletter with the addition of an update on Mulberry Meadows.

3. Treasurer's Report:

- A. **Treasurer Report on Accounts / Move to approve.** The Treasurer's Report was given. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 20965 to 20988 which was seconded by Supervisor Fiedler; all in favor, motion carried.*

4. Public Input: Victor Legatt inquired about the balance of the Cartway Funds. Supervisor Friedrich stated he should have that next week.

5. Old Business:

- A. **Land Requests:**
 - ◆ **Administrative Subdivision – Land Split / Section 4 (Certificate of Conformity)** Zoning Administrator Chard presented the information to the Board. *A motion was made by Supervisor Fiedler to recommend approval of the Administrative Subdivision-Land Split (Sobania) with the conditions and to authorize the Chair and Clerk to sign the Certificate of Conformity, which was seconded by Supervisor Douvier; all in favor, motion carried.*
 - ◆ **Preliminary Plat (Mosel Addition) – Move to Approve and Authorize Chair/Clerk to sign.** Zoning Administrator Chard presented the information to the Board. *A motion was made by Supervisor Douvier to Approve the Preliminary Plat of Mosel Addition with the conditions recommended by the Planning Commission*

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

*Meeting to be recorded for transcription purposes only.

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and authorize the Chair and Clerk to sign, which was seconded by Supervisor Fiedler; all in favor, motion carried.

B. **Roads:**

- ◆ **410th Street / Update.** Mr. Trobec is inquiring as to whether or not the road is in existence. A map from 1896 shows the road; however, nothing has been found yet about whether or not it was abandoned or vacated.
- ◆ **386th Street / Goodrew Request.** Zoning Administrator Chard went over the background for 386th Street and that the Goodrew's wish to move forward with the Platting process to build a new home. Landowner Don Anderson asked questions regarding the 33 foot easement that he had. He was told that it was platted and that the Goodrew's would add an additional 33 feet and the cul de sac when they Plat. This would give the proper width needed should the landowners in the future wish to make this a Township road.
- ◆ **Summer Road Work / Get Bids.** The Supervisors requested the Road Bid information from last year. Clerk Pesta will forward to Supervisor Friedrich for his approval.
- ◆ **Crack Filling.** A motion was made by Supervisor Douvier to hire Tom Huls to do the 2015 Crack Filling and order product, which was seconded by Supervisor Friedrich; all in favor, motion carried. Supervisor Fiedler abstained from voting.

C. **Opole.**

- ◆ **Petition to create SSD – verification / move to set up for Hearing.** A motion was made by Supervisor Douvier to introduce the following Resolution No. 2015-02.10-1 declaring a Hearing to consider the expansion of the Opole Subordinate Service District on March 11, 2015 at 7:00 pm which was seconded by Supervisor Friedrich; all in favor, motion carried. Zoning Administrator Chard will proceed to notice the necessary parties.
- ◆ **Opole Contract – in file.**
- ◆ **Accessibility Study.** Zoning Administrator Chard updated the Board. Supervisor Douvier will put the information together and get to Zoning Administrator Chard.
- ◆ **Vulnerability Audit.** Supervisor Fiedler will look at the information.
- ◆ **Forms.** We have received 13 forms back from the Opole Residents.

D. **MOU- Record Ordinance #3 / MOU Follow Up.**

- ◆ **Comp Plan / Form Based on Code / Meeting.** The Board authorized the Zoning Administrator to move forward with the recording of the Ordinance and submittal of the MOU and Ordinance to Stearns County.

6. **New Business:**

- A. **Stearns County Township Day at the Capitol.** February 25th, 2015. Clerk Pesta will Post for the Meeting.
- B. **Great River Energy- Status / Comment Form.** The Supervisors have no issues and authorized the Chair to sign and submit the comment form.
- C. **MS4 – Year End Audit / Education packet for landowners.** ZA Chard stated that the annual audit was sent out from the MPCA and the Board authorized her to begin to complete it. Supervisor Fiedler went over the MS4 education booklet that he had drafted as part of the public best management practices section for the MS4 permit.
- D. **385th Street.** Supervisor Fiedler discussed the road ditch on 385th Street. He stated that he will watch the road ditch for rain and drainage.

7. **Mail/Miscellaneous:** Landowner Don Anderson discussed the procedures for dealing with Development applications stating that he felt the most of the requirements that he needed to submit were unnecessary. No action taken.

The next Regular Monthly Meeting will be held on **Wednesday, March 11th, 2015 7:30 pm. Annual Meeting March 10th, 2015 at approximately 8:30 pm.**

A motion to adjourn the Regular Monthly Meeting at 8:45 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____
Amendments _____