



**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**  
[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

David Friedrich, Chairman  
Duane Douvier, Supervisor  
George Fiedler, Supervisor  
Connie Pesta, Town Clerk  
Mary Wallenstein, Treasurer

**MEETING MINUTES**

1. **Call to Order:**
  - A. On this 19<sup>th</sup> day of February, 2013 the Board of Audit and Budget Meeting was called to order at 7:00 PM.
  - B. The Pledge of Allegiance was recited.
  - C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
2. **Clerk's Report:**
  - A. Clerk's Year End Report
    1. Supervisors reviewed the Clerk's Year End Reports.
    2. A motion was made by Supervisor Fiedler to approve the Clerk's Report and sign off and was seconded by Supervisor Douvier; all in favor, motion carried.
    3. The Supervisors reviewed the handout for the certified Levies for 2013 for each fund.
3. **Treasurer's Report:**
  - A. Treasurer's Year End Report
    1. Began review of Treasurer's Books and some clarification was needed. Due to that, a motion was made by Supervisor Douvier to recess the Board of Audit until March 5, 2013 at 7:00 and was seconded by Chairman Friedrich; all in favor, motion carried. After discussion, a second motion was made by Supervisor Douvier to amend the first motion to recess the Board of Audit until March 5, 2013 from 7:00 to 6:30 p.m., and was seconded by Chairman Friedrich; all in favor, motion carried.
4. **Budget Recommendations:**
  - A. Propose levies for Annual Meeting/Money to come in 2014
    1. General Fund/Revenue \$80,000.00 – up \$5,000
    2. Road & Bridge \$400,000.00 – remain the same
    3. Snow Fund \$65,000.00 – remain the same
    4. Fire Fund \$80,000.00 – remain the same
    - 5 Other: Cemetery Fund \$0.00 – none needed at this time
  - B. A motion was made to approve the above levy recommendations for 2014 by Supervisor Douvier and was seconded by Chairman Friedrich; all in favor, motion carried.
5. **Annual Meeting Agenda-** Determine agenda items/finalize at the March Regular Monthly Meeting. Z. A. Chard will make the changes and submit for final review at the March 5<sup>th</sup> regular board meeting.
6. **Mulberry Meadow Status:** Zoning Administrator Chard updated the board on the existing lawsuit and the MAT Attorney assigned to the Township. The Board is to meet in closed session with the assigned Attorney on February 20, 2013 to discuss pending lawsuit.
7. **Board of Canvass:** A motion was made to set the Board of Canvass Meeting directly after Annual Meeting by Supervisor Fiedler and was seconded by Supervisor Douvier; all in favor, motion carried.
8. **A motion to adjourn the Budget Meeting at 8:43 pm was made by Supervisor Douvier and was seconded by Supervisor Fiedler; all in favor, motion carried.**

**Meeting reconvened:**

9. The 2013 Board of Audit was recalled to order on March 5, 2013 at 6:30 pm. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
10. A motion was made by Supervisor Douvier to approve the Treasurer's Report and sign off and was seconded by Supervisor Fiedler; all in favor, motion carried.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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11. A motion to adjourn the Board of Audit Meeting at 6:41 pm was made by Supervisor Fiedler and was seconded by Supervisor Douvier; all in favor, motion carried.

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
David Friedrich, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

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