



**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**
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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Mary Wallenstein, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 4th day of February, 2013 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. A motion was made Supervisor Douvier to approve the agenda and was seconded by Supervisor Fiedler; all in favor, motion carried.

2. Clerk's Report:

- A. **January 8th, Meeting Minutes.** A motion was made by Supervisor Douvier to approve the January 8, 2013 Regular Board Meeting Minutes and was seconded by Supervisor Fiedler; all in favor, motion carried.
- B. **Opole Baseball Club Liquor License Renewal.** This will be postponed until the March Regular Monthly Meeting.
- C. **Reset Board of Audit & Budget Meeting.** A motion was made by Supervisor Douvier to set the Board of Audit & Budget Meeting for February 19, 2013 for 7:00 pm and was seconded by Supervisor Fiedler; all in favor, motion carried.
- D. **Set up Absentee Ballot Board and Election Judges.** A motion was made by Supervisor Fiedler to appoint Francis Janushka, Hattie Kellerman, Mary Wallenstein, Margaret Stang and Connie Pesta as Election Judges for the March 12, 2013 Township Election and to appoint Connie Pesta and Mary Wallenstein as the Absentee Ballot Board for the March 12, 2013 Township Election and was seconded by Chairman Friedrich; all in favor, motion carried.
- E. **Newsletter / Articles.** A motion was made by Supervisor Fiedler to authorize Clerk Pesta to prepare and mail out the Annual Newsletter and was seconded by Supervisor Douvier; all in favor; motion carried.

3. Treasurer's Report:

- A. **Claims.** A motion was made by Supervisor Douvier to approve Claim No. 20314 - 20332 and was seconded by Supervisor Fiedler; all in favor, motion carried.
- B. **Receipt Book.** The Clerk purchased additional receipt books for the Treasurer.
- C. **Opole Electronic Funds Transfer.** The loan payment for USDA was deducted from the Township's Checking Account.
- D. **USDA New Account Notification.** Clerk Pesta sent the USDA a new Electronic Funds Notification Form for the 2013 Loan Payment.

4. Old Business:

- A. **Land Use Requests-** Zoning Administrator Chard stated there are two land use requests for the March 5, 2013 Regular Monthly Meeting. Section 29 & Section 1.
- B. **Road Status**
 - ¹⁴/₇ Road Claim (Century Link): Zoning Administrator Chard gave an update that the Township has not received a claim from Century Link yet.
 - ¹⁴/₇ The Board will look at a sample contract for leasing equipment from Tom Huls. Supervisor Fiedler obtained the list of equipment and fees from Mr. Huls. This will be added to the March Regular Monthly Meeting.

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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¹⁴/₇ **Road Reports.** Road Boss Smoley was present and reported that there have been a few calls regarding icy roads and there hasn't been really anything to report. Road Boss Smoley will contact Ferche to discuss when road plowing should be done.

¹⁴/₇ **Crack Sealing.** Clerk was instructed to obtain quotes and last years costs on crack sealing, etc.

C. **Mulberry Meadows Status.** Zoning Administrator Chard gave a status update. A motion was made by Supervisor Fiedler to have a closed meeting with Ken Bayliss on February 20, 2013 at 7:00 pm and was seconded by Supervisor Douvier; all in favor, motion carried.

D. **Other Reports.**

¹⁴/₇ Planning & Zoning. MOU / Land Use Ordinance-will be tabled until the March Regular Monthly Meeting. Some work has been completed, but clarification from Stearns County needs to be completed.

E. **Opole Year End Report.** Opole year end report is due February 28, 2013. Zoning Administrator Chard has contacted Fiedler Pumping to get it completed.

5. New Business:

A. **Annual Meeting Agenda/Board of Canvass.** Discussed what items to have on the agenda.

B. The 2012 Stormwater Report is due June 30, 2013.

C. **Stearns County Township Day at the Capital.** A motion was made by Supervisor Fiedler that the Brockway Town Board of Supervisors to attend the Stearns County Township Day at the Capital on February 27, 2013 and was seconded by Chairman Friedrich; all in favor, motion carried.

D. **Stearns County Information Meeting.** There is a Stearns County Information Meeting on February 27, 2013 that Zoning Administrator Chard will be attending.

6. Public Input: There was none.

7. Mail/Miscellaneous:

A. **Internal Control Procedures.** Will be put on hold until after the March Annual Meeting.

B. **Sales Sheet Handout.** Zoning Administrator Chard discussed the Agricultural Vacant Land Sales in Stearns County and Brockway Township for October 1, 2011 through September 30, 2012.

8. A motion to adjourn the Regular Monthly Meeting at 8:50 pm was made by Supervisor Fiedler and was seconded by Chairman Friedrich; all in favor, motion carried.

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

Amendments _____

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