



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

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George Fiedler, Chairman  
Duane Douvier, Supervisor  
Dan Warzecha, Supervisor  
Connie Pesta, Town Clerk  
Susan Goodew, Treasurer

**Approved**  
**MEETING MINUTES**

**1. Call to Order:**

- A. On this 15<sup>th</sup> day of March, 2017 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All board members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Douvier; all in favor, motion carried.*

**2. Land Use Request:** There was none.

**3. Clerk's Report:**

- A. **February 14, 2017 Regular Meeting Minutes.** *A motion was made by Supervisor Warzecha to approve the February 10, 2017 Regular Meeting Minutes, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **February 14, 2017 Board of Audit Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the February 14, 2017 Board of Audit Meeting Minutes, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- C. **Opole-proposal for design for lift station.** *A motion was made by Supervisor Fiedler to have Hakanson Anderson provide a quote for the Replacement of the Kostreba/Seitz Sanitary Lift Station, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- D. **Set Date/Time for Reorganization Meeting.** *A motion was made by Supervisor Fiedler to set the Reorganization meeting for April 11, 2017 at 6:00, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- E. **Recap Township Election and Annual Meeting.** There were 1,845 registered voters on Election Day. There were 40 Residents that voted on Election Day; 39 votes for Duane Douvier Supervisor and 1 for Vic Legatt for Supervisor.
- F. **SSD Ordinance-Draft.** Zoning Administrator Chard has made the requested changes and this will be tabled until the April Regular Meeting.

**4. Treasurer's Report:**

- A. **Treasurer Report on Accounts for February 2017 / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's February 2017 Report, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 21522– 21543, which was seconded by Supervisor Douvier, all in favor, motion carried.*

**5. Public Input:** Landowner Victor Legatt discussed the issues he is having with a culvert. Supervisor Fiedler will check on what Jurisdiction the Township has on this issue.

**6. Old Business:**

**A. Roads:**

1. **Snow Plowing.** In February we had just a \$200 charge for a call out on icy roads.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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- 2. **Crack Filling/Review Quotes Received.** The Township received two quotes for Crack Filling. One from Tom Huls and one from KAMCO Inc. Both parties quote was \$1.25 per pound for material and application. *A motion to accept the quote for 2017 Crack Filling from Tom Huls was made by Supervisor Warzecha, which was seconded by Supervisor Douvier, Supervisor Fiedler abstained; motion carried.*
  - 3. **Road Striping-Review Quotes.** The Township has received one quote so far from AAA Striping. Supervisor Fiedler will contact AAA Striping to clarify some questions that the Board has.
  - 4. **Set date/time for road review meeting.** *A motion was made by Supervisor Douvier to set the Road Review Meeting for April 27, 2017 at 12:00 pm, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
  - 5. **Road Restrictions.** The Board will not be setting any additional road restrictions at this time.
  - B. **Land Use Ordinance-Final Review.** Additional changes were suggested, this will be tabled until the April Meeting.
  - C. **MS4 application forms – Move to finalize / consent forms.** Supervisor Fiedler will get this information to the Board.
  - D. **Fee Ordinance – Move to set up public hearing.** The changes to the Fee Ordinance were discussed. This will be tabled until the April Meeting.
  - E. **MPCA Stormwater Audit – Move to authorize Chair to sign.** *A motion was made by Supervisor Douvier authorizing the Chair to sign the MPCA Stormwater Audit, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
  - F. **410<sup>th</sup> Street Cartway-Discussion.** Zoning Administrator Chard updated that Board regarding the history of the 410<sup>th</sup> Street Cartway. Zoning Administrator Chard will continue to work with the parties involved.
  - G. **Growth Development Plan.** This will be tabled until the April Meeting.
7. **New Business:**
- A. **R/W Permit- Authorize surety and signatures.** Zoning Administrator Chard updated the Board that Stearns Electric Association will be doing work in the Township R/W. Application has been submitted and the Board authorized the Chair and R/W Director to sign off on the permits.
  - B. **Mulberry Meadows Sale of Lots.** The County is selling 17 lots in Mulberry Meadows, Zoning Administrator Chard will fill out the necessary paperwork and submit to the County.
  - C. **Zoning Administrator Chard’s Retirement.** Zoning Administrator Chard will be retiring October 31, 2017. The Board will start the process of finding a replacement.
8. **Mail/Miscellaneous:**
- A. **Board of Appeal and Equalization April 21, 2017 at 11:30 AM.**
  - B. **2017 Tax Capacity City for Stearns County.** The Township received a copy from the County of the new 2017 rates.
  - C. **Map Donation.** Jon Perry donated a map of Stearns County from 1859, ZA Chard will look into having the map framed.
  - D. *A motion was made by Supervisor Douvier to authorize the Supervisors to attend the Legal Short Course in Otsego on April 20<sup>th</sup> and for Supervisor Fiedler to attend the 2017 MS4 Permit Workshop in Willmar on April 26<sup>th</sup>, which was Seconded by Supervisor Warzecha, all in favor; motion carried.*
9. **Public Input:** None.

*A motion to adjourn the meeting at 9:48 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.*

Respectfully Submitted:

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
George Fiedler, Chairman  
Brockway Township

Date Approved \_\_\_\_\_  
Amendments \_\_\_\_\_

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