



**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**  
[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

David Friedrich, Chairman  
Duane Douvier, Supervisor  
George Fiedler, Supervisor  
Connie Pesta, Town Clerk

**MEETING MINUTES**

1. **Call to Order:** On this 19<sup>th</sup> day of March, 2013 the Re-organizational Meeting was called to order at 6:05 PM.
  - 1.1 The Pledge of Allegiance was recited.
  - 1.2 All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
  - 1.3 A motion was made by Supervisor Douvier to approve the agenda as amended and was seconded by Supervisor Fiedler; all in favor, motion carried.
  
2. **Board Positions:**
  - 2.1 **Chairperson-** A motion was made by Supervisor Fiedler to appoint Supervisor Friedrich as Chairperson and was seconded by Supervisor Douvier; all in favor, motion carried. Chairman Friedrich then took over the meeting.
  - 2.2 **Vice Chair-** A motion was made by Supervisor Douvier to appoint Supervisor Fiedler as Vice Chairman and was seconded by Supervisor Friedrich; all in favor, motion carried.
  - 2.3 **Road Authority-** A motion was made by Supervisor Fiedler to appoint Supervisor Douvier as the Road Authority and was seconded by Supervisor Friedrich; all in favor, motion carried.
  - 2.4 **Planning Commission Liaison-** A motion was made by Supervisor Douvier to appoint Supervisor Fiedler as the Planning Commission Liaison and was seconded by Supervisor Friedrich; all in favor, motion carried.
  - 2.5 **Fire Supervisor-** A motion was made by Supervisor Fiedler to appoint Supervisor Friedrich as the Fire Supervisor and was seconded by Supervisor Douvier; all in favor, motion carried.
  - 2.6 **Weed Inspector-** A motion was made by Supervisor Fiedler to appoint Supervisor Douvier as the Weed Inspector and was seconded by Supervisor Friedrich; all in favor motion carried.
  
3. **Clerk Appoint Deputy Clerk.** This will be tabled until the April Board Meeting.
  
4. **Treasurer Appointment.** A motion was made by Supervisor Douvier to appoint Shannon Schroeder as Treasurer and was seconded Supervisor Fiedler; all in favor, motion carried.
  
5. **Identify:**
  - 5.1 **Official Posting Places-** We currently post notices at the Town Hall and on the Township's Website.
  - 5.2 **Official Depositories-** The Township currently banks at Sentry Bank.
  - 5.3 **Official Legal Paper-** The Township's Legal Paper is the St. Cloud Times.
  
6. **Set Compensations:**
  - 6.1 **Board Meetings-** A motion was made by Supervisor Fiedler to leave the meeting rate the same at \$60.00 for the first three hours and \$15.00 per hour after three hours and re-convened meetings to stay the same and was seconded by Supervisor Douvier; all in favor, motion carried.6.2 **Board Life Insurance-** A motion was made by Supervisor Douvier to leave the Board Life Insurance the same covering just Elected Positions and was seconded by Supervisor Friedrich; all in favor, motion carried.
  - 6.3 **Mileage – IRS .565/mile-** This has been changed as of 1-1-13
  - 6.4 **Planning Commission Meetings-** A motion was made by Supervisor Douvier to leave the Planning Commission Meeting Rate the same at \$45.00 per hour for the first three hours and \$15.00 per hour after the first three hours and was seconded by Supervisor Friedrich; all in favor, motion carried.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**

[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

- 6.5 **Planning Commission Education-** A motion was made by Supervisor Douvier to leave the Planning Commission meal allowance, site visits and mileage reimbursement the same and was seconded by Supervisor Friedrich; all in favor, motion carried.
- 6.6 **Election Judges-** A motion was made by Supervisor Fiedler to leave the Election Judge rate of pay the same at \$12.00 per hour and to reimburse mileage and meal reimbursement up to \$10.00 per meal and was seconded by Supervisor Douvier; all in favor, motion carried.
- 6.7 **Other Compensation-**
- 6.7.1 **Road Boss-** A motion was made by Supervisor Douvier to keep the Road Boss rate of pay the same at \$20.00 per hour and was seconded Supervisor Friedrich; all in favor, motion carried.
- 6.7.2 **Planning Commission Secretary-** A motion was made by Supervisor Fiedler to keep the Planning Commission Secretary Salary the same at \$45.00 and was seconded by Supervisor Douvier; all in favor, motion carried.
- 6.7.3 **Clerk-** A motion was made by Supervisor Fiedler to increase the Clerk's Monthly Salary to \$470.00 and was seconded by Supervisor Douvier; all in favor, motion carried.
- 6.7.4 **Treasurer-** A motion was made by Supervisor Fiedler to leave the Treasurer's Monthly Salary the same at \$135.00 per month and was seconded by Supervisor Friedrich; all in favor, motion carried. Supervisor Douvier obtained from voting.
- 6.7.5 **Opole Administration-** A motion was made by Supervisor Fiedler to leave the Opole Administration monthly Salary the same at \$75.00 and was seconded by Supervisor Douvier; all in favor, motion carried.
- 6.7.6 **Fire Warden-** A motion was made by Supervisor Fiedler to leave the Fire Warden's Annual Salary the same at \$200.00 and was seconded by Supervisor Douvier; all in favor, motion carried.
- 6.7.7 **Ditch Cutting-** Remove this, we will get quotes.
- 6.7.8 **Maintenance-** A motion was made by Supervisor Douvier to leave the Maintenance Hourly Rate the same at \$12.00 per hour and was seconded by Supervisor Fiedler; all in favor, motion carried.
- 6.7.9 **Man & Chain Saw-** Remove from payment list.
- 6.7.9 **Town Hall Cleaning-** A motion was made by Supervisor Douvier to leave the Town Hall Cleaning rate the same at \$15.00 per hour and was seconded by Supervisor Fiedler; all in favor, motion carried.
- 6.7.10 **Meal Reimbursement-** A motion was made by Supervisor Fiedler to leave the meal reimbursement the same, to reimburse up to \$10.00 per meal and was seconded by Supervisor Douvier, all in favor, motion carried.
- 6.8 **Committees-** Clerk Pesta will continue to do the Annual Newsletter. The Board will continue to have the Cemetery maintained the same way.

**7. Announcements:**

- 7.1 Next Regular Board Meeting: April 9<sup>th</sup>, 2013 at 7:30 p.m.  
7.2 Next Regular Planning Commission Meeting: March 26<sup>th</sup>, 2013 at 7:00 p.m.  
7.3 Board of Equalization: April 16<sup>th</sup>, 2013 at 9:30 a.m.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

**7.4 Road Review:** A motion was made by Supervisor Douvier to set the Road Review to follow the Board of Equalization on April 16<sup>th</sup>, 2013 at 10:00 am, and was seconded by Supervisor Fiedler; all in favor, motion carried.

**7.5 2013 County Noxious Weed Training Conference:** A motion was made by Supervisor Fiedler to have the Board attend the 2013 County Noxious Weed Training Conference on Wednesday, April 10<sup>th</sup>, 2013 and was seconded by Supervisor Douvier; all in favor, motion carried.

**7.6 Closed Session Meeting:** A motion was made by Supervisor Fiedler to set a Closed Session Meeting with the Attorney to discuss Mulberry Meadows on Tuesday February 26<sup>th</sup>, 2013 at 5:30 p.m. and was seconded by Supervisor Douvier; all in favor, motion carried.

**8. A motion to adjourn the Reorganization Meeting at 7:47 pm was made by Supervisor Douvier and was seconded by Supervisor Fiedler; all in favor, motion carried.**

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
David Friedrich, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

- Preserve our Natural Resources
- Keep Governmental Service Simple and Cost Effective
- Protect the Right to Continue Agricultural Uses
- Preserve the Character of the Community; and
- Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.