



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA
WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM

David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Mary Wallenstein, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 5th day of March, 2013 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. A motion was made by Supervisor Douvier to approve the agenda and was seconded by Supervisor Fiedler; all in favor, motion carried.

2. Clerk's Report:

- A. **February 4, 2013 Meeting Minutes.** A motion was made by Supervisor Douvier to approve the February 4, 2013 Regular Board Meeting Minutes and was seconded by Supervisor Fiedler; all in favor, motion carried.
- B. **February 20, 2013 Meeting Minutes.** A motion was made by Supervisor Douvier to approve the February 20, 2013 Closed Meeting Minutes and was seconded by Supervisor Fiedler; all in favor, motion carried.
- C. **Opole Baseball Club Liquor License Renewal.** A motion was made by Supervisor Fiedler to approve the Opole Baseball Club Liquor License Renewal and was seconded by Supervisor Douvier; all in favor, motion carried.
- D. **Authorize Clerk to set up Opole Enterprise Fund.** A motion was made by Supervisor Fiedler to Authorize the Clerk to set up the Opole Enterprise Fund and work with the Treasurer to transition work on the Opole Account to the Clerk and was seconded by Supervisor Douvier; all in favor, motion carried.
- E. **Newsletter.** The Annual Newsletter has been mailed out to the residents.
- F. **Spring Short Courses.** A motion was made by Supervisor Douvier to authorize the Township Board to attend Spring Short Courses in St. Cloud on March 26, 2013 and was seconded Supervisor Fiedler; all in favor motion carried.

3. Treasurer's Report:

- A. **Claims.** A motion was made by Supervisor Douvier to approve Claim No. 20333 - 20358 and was seconded by Supervisor Fiedler; all in favor, motion carried.

4. Old Business:

- A. **Land Use Requests-** Zoning Administrator
 - ¹⁴/₇ **Administrative Subdivision- Land Split/Section 1 PID 04.01781.000.** (See the attachments to these minutes) Zoning Administrator Chard presented the request to the Board. Land Owner Donald Diehl was present to address any questions. A motion was made by Supervisor Douvier to approve the Administrative Subdivision Land Split Section 1 and to issue a Certificate of Conformity which was seconded by Supervisor Fiedler; all in favor, motion carried.
 - ¹⁴/₇ **Administrative Subdivision – Land Split/Section 29 PID 04.02071.0000.** (See the attachments to these minutes) Zoning Administrator Chard presented the request to the Board. Two of the Land Owners (Teigland and Huls) were present to answer any questions, one Land Owner (Scherber) was absent. A motion was made by Supervisor Fiedler to approve the Administrative Subdivision Land Split Section 29 PID 04.02071.000 and issue a Certificate of Conformity which was seconded by Supervisor Douvier; all in favor, motion carried.
 - ¹⁴/₇ **Preliminary Plat- Patrick's Corner/Section 7 PID 04.01863.0003.** (See the attachments to these minutes) Zoning Administrator Chard presented the request to the Board. Land Owner Eric Patrick was present to answer

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

*Meeting to be recorded for transcription purposes only.



**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM

any questions. A motion was made by Supervisor Fiedler to approve the Preliminary Plat Patrick's Corner/Section 7 and authorize the Chair and Clerk to sign with the following attached conditions and was seconded by Supervisor Douvier; all in favor motion carried.

¹⁴/₇ **Rezoning Request-Friedrich's Auto Section 28 PID 04.01687.000.** Zoning Administrator Chard presented the request to the Board. Land Owner Doug Friedrich was present to answer questions. A motion was made by Supervisor Fiedler to approve the Rezoning Request to Industrial and was seconded by Supervisor Douvier; all in favor, motion carried. Chairman Friedrich abstained from voting.

B. Road Status

¹⁴/₇ **Road Claim (Century Link):** The claim from Century Link was submitted to the insurance company for payment.

¹⁴/₇ **Contract for leasing equipment-** The contract for leasing equipment with Tom Huls was reviewed. A motion was made by Supervisor Douvier to approve the Contract and was seconded by Chairman Friedrich; all in favor, motion carried. Supervisor Fiedler abstained from voting.

¹⁴/₇ **Road Reports.** Road Boss Smoley was present and reported that there are pot holes on 40th that need to be filled. He also stated that there are cracks on 390th and 55th that will need to be filled. Road Boss Smoley contacted Ferche to discuss when road plowing should be done.

¹⁴/₇ **Crack Sealing.** Clerk Pesta was instructed to obtain quotes and last year's costs on crack sealing. The Town Board reviewed the quotes received. A motion was made by Supervisor Douvier to accept the quote submitted by Tom Huls and was seconded by Chairman Friedrich; all in favor, motion carried. Supervisor Fiedler abstained from voting.

¹⁴/₇ **Annual Meeting-Road Report.** The Road Report was included in the Annual Newsletter and will be copied and handed out at the Annual Meeting.

C. Other Reports

¹⁴/₇ Planning & Zoning. MOU / Land Use Ordinance-. Some work has been completed, but clarification from Stearns County needs to be completed. Supervisor Fiedler asked the Board to consider changing the minimum lot size in the present MOU with Stearns County to a five (5) acre minimum. This will be tabled until the April Monthly Meeting.

E. **Opole Year End Report.** Opole Year End Report was submitted and approved by Stearns County. This is a requirement of our permit with the County.

5. New Business:

A. **Annual Meeting Agenda/Board of Canvass.** The Annual Meeting Agenda was reviewed and accepted by the Board. The Board of Canvass will be held after the Annual Meeting.

B. **The 2012 Stormwater Report is due June 30, 2013.** Zoning Administrator Chard and Supervisor Douvier reviewed a draft and discussed the Illicit Discharge Ordinance required by MPCA for MS4 permittees. Supervisor Fiedler will contact the necessary parties to discuss the enforcement issues and how to handle them.

C. **Stearns County Information Meeting.** There was a Stearns County Information Meeting on February 27, 2013 that Zoning Administrator Chard will be attended. She stated that the Feed Lot Restrictions will be lessening. She also stated that there will be changes made to contract yards, updates to the County's Website and the possibility of adding Motor Track Facilities.

6. **Public Input:** A question by a resident was asked as to what the question on the ballot meant. Clerk Pesta gave an explanation that if voted "Yes" it will allow the Board the ability to appoint the Treasurer. A resident stated that they would like to see in the newsletter what positions are up for election.

7. Mail/Miscellaneous:

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

*Meeting to be recorded for transcription purposes only.



**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM

- A. **Feedlot Violation Update.** Zoning Administrator stated that there was a Turkey manure violation and that the County is keeping us informed about the handling of this. She will update the Board next month.
- B. **Drop Box/Key Change.** Supervisor Douvier will have the back room re-keyed. Zoning Administrator Chard will look into a drop box setup for the Town Hall.
- C. A motion was made by Supervisor Douvier to have the Town Board attend the Town Officers Association Meeting on Thursday, April 25th at 7:45 in Freeport MN and was seconded by Chairman Friedrich; all in favor, motion carried.

8. A motion to adjourn the Regular Monthly Meeting at 9:10 pm was made by Supervisor Fiedler and was seconded by Supervisor Douvier; all in favor, motion carried.

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

Amendments _____

MISSION STATEMENT

The Mission of the Town of Brockway is to:

- Preserve our Natural Resources
- Keep Governmental Service Simple and Cost Effective
- Protect the Right to Continue Agricultural Uses
- Preserve the Character of the Community; and
- Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

*Meeting to be recorded for transcription purposes only.