



**TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA**  
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George Fiedler, Chairman  
Duane Douvier, Supervisor  
Dan Warzecha, Supervisor  
Connie Pesta, Town Clerk  
Susan Goodew, Treasurer

**Approved**  
**MEETING MINUTES**

**1. Call to Order:**

- A. On this 11<sup>th</sup> day of April, 2017 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All board members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Douvier; all in favor, motion carried.*

**2. Land Use Request:** There was none.

**3. Clerk's Report:**

- A. **March 15, 2017 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the March 15, 2017 Regular Meeting Minutes, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Liquor License Renewal-Bialka's.** *A motion was made by Supervisor Douvier to approve the Liquor License Renewal Request received from Bialka's Bar and Store LLC, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- C. **OPOLE.**
  1. **Proposal for design for lift station.** The design proposal has been received and is currently at the County under review. *A motion was made by Supervisor Fiedler to get a quote for the Replacement of the Kostreba/Seitz Sanitary Lift Station, which was seconded by Supervisor Douvier, all in favor; motion carried.*
  2. **Fiedler Contract and Certificate of Insurance.** The contract with Fiedler has been finalized and Certificate of Insurance have been received.
  3. **Back-up power.** Zoning Administrator Chard updated that Board that she contacted Fiedler Pumping who felt that a back-up power system was not needed at this time. The system could go a day without power and if the power was lost for more than a day, Fiedler Pumping would pump the system until power was restored.

**4. Treasurer's Report:**

- A. **Treasurer Report on Accounts for March 2017 / Move to approve.** *A motion was made by Supervisor Douvier to approve the Treasurer's March 2017 Report, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 21544– 21566, which was seconded by Supervisor Douvier, all in favor, motion carried.*

**5. Public Input:** There was none.

**6. Old Business:**

**A. Roads:**

1. **Snow Plowing.** In March Burski plowed on March 13. No plowing issues were received.
2. **Road Review Discussion / 2017 Road Work.** The Town Board will request a bid for work to done on the following roads; 115<sup>th</sup> Ave (County Rd 131 to 380<sup>th</sup> St), Tallow Rd Culvert Area (County Rd 2 to 95<sup>th</sup> Ave), 95<sup>th</sup> Ave and 421<sup>st</sup> St (County Rd 17 to County Rd 2), Tallow Rd and 95<sup>th</sup> Ave (County Rd 2 to County Rd 5).

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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- 3. **Road Striping-Review Quotes.** The Township has received an additional quote from Traffic Marking Service. Supervisor Fiedler will contact the companies we received quotes from and see if prices can be lowered if the Township has work done when the company is in Brockway Township doing work.
- 4. **Sign Policy.** The Township currently has a Sign Policy in place, the policy will be added on the website.
- 5. **Road Signs for closed roads.** Supervisor Douvier will look into purchasing the needed signs.
- B. **Land Use Ordinance-Final Review.** Additional changes were suggested, this will be tabled until the May Meeting.
- C. **MS4 application forms – Move to finalize / consent forms.** Changes were discussed, Supervisor Fiedler will make the recommended changes and present to the Board at the May Meeting.
- D. **Fee Ordinance – Move to set up public hearing.** The changes to the Fee Ordinance were discussed. This will be tabled until the May Meeting.
- E. **Comprehensive Plan-Discussion.** This will be tabled until November 2017.
- F. **SSD Ordinance – set up for Public Hearing (notification of landowners).** This will be tabled until October 2017.
- G. **Drainage Issues.** Supervisor Fiedler contacted the Minnesota Association of Townships and since the drainage issue is not affecting the road-right-away the Township does not have any jurisdiction.

7. **New Business:**

- A. **Semi-Annual Meeting of Town Officers Association of Stearns County Thursday, April 27, 2017 at 7:45 PM.** *A motion was made by Supervisor Fiedler to approve the Town Board to attend the Semi-Annual Meeting of Town Officers, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Utility Vacation.** Zoning Administrator Chard presented the petition for the utility vacation for the Leshombs as well as the Agreement to Pay Costs and a check as requested. Petition was received and a motion was made by Supervisor Warzecha to set the Public Hearing on the 9<sup>th</sup> of May 2017 at 7:30 p.m, which was seconded by Supervisor Douvier. All Board members will need to go out individually to review the site prior to the Hearing. Required notifications and postings will be completed.
- C. **Workers Compensation Insurance/Certificate of Insurance.** Clerk Pesta will look into what the cost would be for the Township for carry Workers Compensation on the Board Members and employees.
- D. **Utility Permit.** A utility company is working in the Township and the application for permits have been sent out with the necessary information.
- E. **Set date/time for Road Bid Opening.** *A motion was made by Supervisor Douvier to set the Road Bid Opening for May 9, 2017 at 6:00 pm, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- F. **Farming Road Ditch.** Zoning Administrator Chard will contact Attorney Bob Ruppe to see if there is a form letter that has been used.

8. **Mail/Miscellaneous:**

- A. **Board of Appeal and Equalization April 21, 2017 at 11:30 AM.**
- B. **File Cabinets-purchase.** The Township needs to purchase 3 or 4 file cabinets.

9. **Public Input:** None.

*A motion to adjourn the meeting at 9:31 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.*

Respectfully Submitted:

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
George Fiedler, Chairman  
Brockway Township

Date Approved \_\_\_\_\_  
Amendments \_\_\_\_\_

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