

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**
WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM

David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Becky McGowan, Treasurer

Approved
MEETING MINUTES

1. Call to Order:

- A. On this 12th day of May 2015 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Clerk's Report:

- A. **April 14, 2015 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the April 14, 2015 Regular Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **March 10, 2015 Board of Canvass Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the March 10, 2015 Board of Canvass Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*

3. Treasurer's Report:

- A. **Treasurer Report on Accounts / Move to approve.** The Treasurer's Report was given. *A motion was made by Supervisor Fiedler to approve the Treasurer's Report which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 21047 to 21067 which was seconded by Supervisor Fiedler; all in favor, motion carried.*

4. Public Input: There was none.

5. Hearing on Fee Ordinance at 8:00pm tonight (separate minutes). Regular Board meeting was suspended at approximately 8:02 p.m. while the Public Hearing was held on the draft 2015 fee schedule. The regular meeting was reopened again at 8:20 p.m.

6. Planning & Zoning:

- **MOU – Submit for final approval to the County.** The Ordinance has been recorded at the County. Once completed, the MOU will be attached and submitted for final approval from Stearns County. No action taken.
- **Application Process- County reviewing platting work/update.** Zoning Administrator Chard submitted a revised application process that Supervisor Fiedler and she have completed. No action needed. She further discussed that there are some major changes coming from Stearns County in regards to the Platting process. No action needed.
- **MPCA Stormwater Pond Information / 2014 Audit / Move to approve.** *A motion was made by Supervisor Fiedler to submit the 2014 Audit and MPCA Stormwater Pond Information, which was seconded by Supervisor Douvier; all in favor, motion carried.*
- **MPCA Stormwater Booklet / Construction Practices.** Zoning Administrator Chard submitted the revised Stormwater Brochure for the residents of the Township. It will also be placed on the website. In addition, Zoning Administrator Chard and Supervisor Fiedler are working on putting a Stormwater Construction practices Ordinance together as required by the MS4 permit. The research has been done and some good examples are available for review and use.

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

*Meeting to be recorded for transcription purposes only.

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MPCA Illicit Discharge Ordinance. A new cover and Table of Contents was added to the Illicit Discharge Ordinance and some minor word changes were done. The revised Ordinance will be placed on the website and available for others if they wish to have a copy. No action taken.

7. Old Business:

A. **Roads:**

- **Dk's Tree Service- Update on Additional Work Done.** Supervisor Douvier updated the Board that the tree trimming has been finished on River Street. Supervisor Douvier also stated that will probably be all the work done for this year.
- **2015 Summer Ditch Mowing.** One quote was received from TS Dirtworks. *A motion was made by Supervisor Douvier to accept the quote from TS Dirtworks to do the 2015 Summer Ditch Mowing, which was seconded by Supervisor Friedrich; all in favor, motion carried.*
- **Gravel Operators.** Z.A. Chard contacted Stearns County for an updated listing of the gravel operators in the Township. Pending the response on this, the forms will be sent out to the Operators and Stearns in order to recover some gravel monies for the Road & Bridge funds. No action taken.
- **2015 Summer Road Bid Update.** Supervisor Friedrich informed the residents that the 2015 Summer Road Bid was awarded to Knife River.

B. **USDA- Access Study- sign off / Vulnerability Study-update.** Zoning Administrator Chard updated the Board that the Access and Ethic Studies have been completed. She further stated that she and Supervisor Fiedler will meet and complete the Vulnerability Study.

C. **SSD Expansion- bill out party / Certification date May 17, 2015.** Zoning Administrator Chard updated the Board regarding the Dullinger addition to the Opole SSD. The certification date is May 17th, 2015 and there has been some discussion with the Realtor about whether or not the Dullingers can place an ISTS on the site. No response has been confirmed on this matter.

8. New Business:

- A. **2015 Summer Short Course June 15, 2015 St. Cloud Holiday Inn.** Clerk Pesta pre-registered the Board to attend.
- B. **Mail Boxes.** Supervisor Fiedler updated the Board about a mailbox that was damaged by the snow plow this past winter. Ferche's is working on taking care of this. He stated that we should look at our mail box policy and make necessary changes.

9. Mail/Miscellaneous:

A. Supervisor Fiedler will get in touch with Duffy Engineering to get additional information on road striping.

10. Public Input: There was none.

Regular Monthly Meeting will be held on **Tues, June 9, 2015 7:30 pm**

A motion to adjourn the Regular Monthly Meeting at 8:41 was made by Supervisor Fiedler which was seconded by Supervisor Douvier all in favor, motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____
Amendments _____