



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Shannon Schroeder, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 13th day of May, 2014 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Clerk's Report:

- A. **April 8, 2014 Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the April 8, 2014 Regular Board Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **April 15, 2014 Road Review Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the April 15, 2014 Road Review Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- C. **May 5, 2014 Special Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the May 5, 2014 Special Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- D. **Change August's Regular Meeting Day.** *Due to a possible state primary in August, a motion was made by Supervisor Fiedler to change the August's Regular Monthly Meeting date to August 13, 2014 at 7:30 pm which was seconded by Supervisor Douvier; all in favor, motion carried.*
- E. **Old Computers / Authorize Clerk to Destroy.** *A motion was made by Supervisor Fiedler to declare the computers as Surplus Property and authorize Clerk Pesta to have the Township Computers destroyed, which was seconded by Supervisor Douvier; all in favor, motion carried.*
- F. **Election Judges for August / November Elections.** *A motion was made by Supervisor Fiedler to approve Clerk Pesta and Margaret Stang as Head Judges and Jenny Maier, Irene Schmidt and Frances Januschka as Election Judges and authorize them to attend training, which was seconded by Supervisor Douvier; all in favor, motion carried.*
- G. **Benton Communication / Row Permit.** *Ted Kasper was present from Benton Communications to discuss any questions that the Board may have. They will be working in the Township laying fiber optic cable on 11 miles and 35 road crossings. A motion was made by Supervisor Fiedler to approve the Right Of Way Permit which was seconded by Supervisor Douvier; all in favor, motion carried. Zoning Administrator Chard will finish up the permit, obtain the necessary fees and insurances and sureties for the work from Benton Communications.*
- H. **Conflict Of Interest Resolution / Maintenance Work.** *A motion was made by Supervisor Fiedler to accept Resolution No. 2014-13.May.14 Authorizing Contract with Interested Officer which was seconded by Supervisor Friedrich; all in favor, motion carried. Supervisor Douvier abstained.*

3. Treasurer's Report:

- A. **Treasurer Report on Accounts / Move to approve.** *Treasurer Schroeder gave the Treasurer's Report. A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 20721 – 20748 which was seconded by Supervisor Douvier; all in favor, motion carried.*

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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- C. **Opole Sewer/Overdue Payments/Status.** Treasurer Schroeder updated the Board on the overdue payments.
- D. **USDA Financial Reports / Zoning Administrator Submitted.** Zoning Administrator Chard stated that she has submitted all information that she could.

4. Public Input:

- A. Landowner Victor Legatt discussed the cleaning of the culvert on Tallow Road.
- B. Landowner Lyle Scheffers was present to discuss building a new barn.

5. Old Business:

A. **Roads-**

- ◆ **Monthly Road Reports.** Road Boss Smoley was present and stated there were no issues with the roads.
- ◆ **Ditch Mowing / Authorize Work.** *A motion was made by Supervisor Fiedler to accept the quote from TS Dirtworks to do ditch mowing for the 2014 Season; which is seconded by Supervisor Douvier; all in favor, motion carried.*
- ◆ **Discuss roads for 2014 Summer Road Work.** *A motion was made by Supervisor Douvier to set the Road Bid Opening for June 10, 2014 at 7:00 PM, which was seconded by Supervisor Friedrich; all in favor, motion carried.*

- B. **Land Use Ordinance – Final / Publish Adoption Summary.** Zoning Administrator Chard will send the Adoption Summary to the Clerk to publish.

- C. **Rivers Edge SSD / Meeting at County.** The meeting is scheduled at Environmental Services for May 29th, 2014 at 1:00 pm, Zoning Administrator Chard and Supervisor Douvier will attend.

- D. **Reclassification Form.** This has already been completed.

E. **Land Use Requests-**

- ◆ Goodew – Land purchase on 386th Street – Road dedication & Brockway Meadows. Discussion centered on a future Plat and the road dedication and how it is to be handled since there may be a 33 foot dedication there already. Further clarification on this matter will be done and brought back to the Board and the Goodews.
- ◆ Administrative Subdivision (Land Split) – Section 33, Twp 127N, Range 29 / 440th Street (Enderson) / Cert. of Conformity. (See attached) Landowners Steven & Claudia were present to answer any questions. *A motion was made by Supervisor Douvier to approve the recommendation of Findings from the Planning Commission and approve Administrative Subdivision-Land Split with the proposed conditions, which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- ◆ Reclassification Request – from UE District (Ag 40) to R5 –Section 30 / County Road 5 (Hawker). (See attached) *A motion was made to approve the Reclassification Request by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried. The reclassification form will be submitted to Stearns County with the form. Z.A. Chard will complete the documents for submittal.*

F. **Mulberry Meadows update.**

6. New Business:

- A. **Light Replacement – Town Hall.** Supervisor Friedrich has contacted an Electrician for a quote.

- B. **Engineer / Stormwater Work.** The Board discussed the need to use an Engineer for some of the stormwater work that is part of our NPDES MS4 permit. The Zoning Administrator would like to sit down with possibly two Engineers and go over the permit so that a clear and concise proposal be made on the subject. Stormwater Supervisor Fiedler asked for some time to review the document. No action taken.

- C. **2014 Summer Short Course June 16th, 2014.** *A motion was made by Supervisor Friedrich to approve the Board to attend the 2014 Summer Short Course; which was seconded by Supervisor Fiedler; all in favor, motion carried.*

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- D. **Township Legal Seminar presented by Couri & Ruppe Law Office.** A motion was made by Supervisor Fiedler to approve the Board to attend the Township Legal Seminar on June 26th, 2014 at 9:00 AM, which was seconded by Supervisor Douvier; all in favor, motion carried.
- E. **Pyrotechnic Fireworks Display June 28th, 2014 / Move to approve.** A motion was made by Supervisor Douvier to approve the Pyrotechnic Display on June 28th, 2014, which was seconded by Supervisor Fiedler; all in favor, motion carried.
- F. **Discussion on purchase of snow equipment.** This will be tabled until the June Meeting.

7. **Mail/Miscellaneous:** None

8. **Public Input:** None

A motion to adjourn the Regular Monthly Meeting at 10:13 pm was made by Supervisor Douvier which was seconded by Supervisor Fiedler; all in favor, motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

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