



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

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George Fiedler, Chairman  
Duane Douvier, Supervisor  
Dan Warzecha, Supervisor  
Connie Pesta, Town Clerk  
Susan Goodew, Treasurer

**Approved**  
**MEETING MINUTES**

**1. Call to Order:**

- A. On this 9<sup>th</sup> day of May, 2017 the Regular Monthly Meeting was called to order at 7:36 PM.
- B. The Pledge of Allegiance was recited.
- C. All board members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Warzecha, all in favor; motion carried.*

**2. Land Use Request:** *A motion was made by Supervisor Douvier to approve the Final Plat for Justin's Plat and authorize the Chair and Clerk to sign, which was seconded by Supervisor Warzecha, all in favor; motion carried.*

**3. Clerk's Report:**

- A. **April 11, 2017 Regular Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the April 11, 2017 Regular Meeting Minutes, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **April 11, 2017 Re-Organization Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the April 11, 2017 Re-Organization Meeting Minutes, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- C. **Liquor License Renewal-Upper Deck.** *A motion was made by Supervisor Douvier to approve the Liquor License Renewal Request received from the Upper Deck, which was seconded by Supervisor Warzecha, all in favor; motion carried.*

**4. Treasurer's Report:**

- A. **Treasurer Report on Accounts for April 2017 / Move to approve.** *A motion was made by Supervisor Douvier to approve the Treasurer's April 2017 Report, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 21567- 21586, which was seconded by Supervisor Douvier, all in favor, motion carried.*

**5. Public Input:** There was none.

**6. Old Business:**

**A. Roads:**

1. **Discuss Road Bids.** Knife River was the lowest bid and will be doing the work on 115<sup>th</sup> Ave.
2. **Road Striping.** *A motion was made by Supervisor Fiedler to accept the Base Bid quote received from AAA Striping of \$6,006.46 to stripe the newly tarred roads, which was seconded by Supervisor Warzecha, all in favor; motion carried. Clerk Pesta will contact AAA Striping and submit the accepted proposal.*
3. **ORI Number / Pass Resolution.** *A motion was made by Supervisor Douvier and seconded by Supervisor Fiedler to have the Zoning Administrator put the Resolution on the letterhead in the correct format, and the Board will do a final review in June before passing it.*
4. **110<sup>th</sup> Street.** 110<sup>th</sup> Street is breaking apart, a rough estimate to fix is \$100,000. The supervisors will be watching this road. No action taken at this time.
5. **Bridge Inspection from Stearns County.** The Township needs to put up signs on the Morrison County Line Bridge.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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- B. **Stearns County Land Use Development Changes.** Zoning Administrator Chard stated that any permitting in the Shoreland will now be done by Stearns County. In addition, Stearns County is looking to reduce the number of meetings for people that are doing development in the County. Zoning Administrator Chard stated that Brockway Township does the preliminary work in one meeting and then the final plat is received and approved (pending a review by the Zoning Administrator for any changes).
- C. **MS4 application forms – Move to finalize / consent forms.** This will be tabled until the July Meeting.
- D. **Fee Ordinance – Move to set up public hearing.** This will be tabled until the July Meeting.
- E. **Audit – 2016 MS4.** This will be ready at the June Board meeting and a copy will be placed online on the website. Z.A. Chard indicated that she was almost complete to submit.
- F. **Job Description – Zoning Administrator.** This will be tabled until the July Meeting. Supervisors were given copies for review and asked to make any changes before the July meeting.
- G. **Land Use Ordinance- Storage Containers.** This will be tabled until the July Meeting. Language was given out for review by the Zoning Administrator.

7. **New Business:**

- A. **Township Parking Lot.** There have been more issues with the Town Hall Parking lot with garbage being left and Vehicles doing burn outs and blowing tires. The Board discussed asking the Sheriff to check on the parking lot more Often.

8. **Mail/Miscellaneous:**

- A. **Apple Duathlon, Sat May 27, 2017 from 8:30 AM to noon.**
- B. **Pyrotechnic Fireworks Display, June 24, 2017 / Move to approve and sign off.** A motion was made by Supervisor Fiedler to approve the Pyrotechnic Fireworks Display on June 24<sup>th</sup>, 2017, which was seconded by Supervisor Warzecha, all in favor; motion carried.
- C. **File Cabinets.** Supervisor Douvier will look into purchasing some file cabinets for the Township.
- D. Pat Pilarski contacted Supervisor Douvier regarding getting a Driveway Permit off of the Legatt Cartway and decided not to do that and opted to get driveway access on 385<sup>th</sup> Street instead.

9. **Public Input:** None.

A motion to adjourn the meeting at 8:55 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.

Respectfully Submitted:

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
Duane Douvier, Vice Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

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