



## MEETING MINUTES

**Approved**

### **1. Call to Order:**

- On this 20<sup>th</sup> day of June 2022, the Regular Monthly Meeting was called to order at 7:30 pm. With all Board members present. The Pledge of Allegiance was recited.
- Motion was made by Fiedler to approve the agenda, seconded Douvier, approved.

### **2. Land Use Requests:**

Brockway Board will be sending a letter to Environmental Services that they agree to the fee rather than the land dedication. Motion made by Fiedler to approve Phase 1 Plat, Majestic River Estates, seconded Douvier, approved.

### **3. Clerk's Report:**

- a. Motion made by Fiedler to approve the May 16, 2022, meeting minutes, seconded Pogatchnik, approved.

### **4. Treasurer's Report:**

- a. Motion made by Fiedler to approve May report on accounts, seconded Douvier, approved.
- b. Approval of Claims No: 22626-22640 & EFT 51-53, Motion made by Fiedler, seconded Douvier, approved.

### **5. Public Input:**

Deputy Steve Noetzel from the Stearns County Sheriff's Office was present he stated we had 80 calls in the month of May 15 were traffic stops. TZD is checking seatbelt violations across the state.

### **6. Old Business:**

- a. **Roads:** Pogatchnik remarked on the FEMA meeting to repair roads, ditches, culverts our request was \$210,000 for repairs. FEMA wants additional information on the culvert replacements, Pogatchnik responded to their request and was willing to meet with someone from FEMA. This will take a process to see any of these funds, but it is in the process stage. Fiedler was going to check into the Town Line Road monies as well. Brockway Hollow is done, Douvier was asked if he would use them again, he thought not as they weren't very accommodating towards his requests. Load tickets were not turned in nor any warranty on the road. Clerk Stang was requested to ask for the load tickets and a warranty before sending out their payment. Douvier will get a core sample done to see the depth of the asphalt. Motion made by Fiedler to authorize Douvier to get core samples on Brockway Hollow, seconded

Pogatchnik approved. Resident Steve Vouk stated there is a tree on Tallow Road that is about 45-degree angle and over the road. Trees to be removed on Tallow Road, 79<sup>th</sup> & River Street, Jon Smoley will be contacted. Douvier stated the culverts on 55<sup>th</sup> were cleaned by Nelson's and one culvert on 120<sup>th</sup> was cleaned by Nelson. Douvier brought up the big hump on 40<sup>th</sup> and 75<sup>th</sup> are we fixing that, St. Wendel or LeSauk part of it. Fiedler believes it is our responsibility to fix it, Fielder will check on when the money for this project is projected for. Pogatchnik asked if we needed a sign by it in further discussion it was felt since it is by a stop sign you are already going slow. Fiedler brought up about crack filling, Douvier stated he has contacted Simply Surfacing several times and has not gotten a response. Clerk Stang will try to make contact with him to see when he is starting this process. Douvier thought he was starting the 8<sup>th</sup> of June. Douvier contacted Travis Scott on shouldering, he states he has never really done that reclaiming shouldering on asphalt. Burski has everything to do it. Central applicators can put us on the spray list for the end of June, mid-July, for brush and weeds. Douvier will put a map together, Pogatchnik stated 380<sup>th</sup> has thistle.

- b. **Signs:** Phone call was made to Jon Anderson he has the inventory basically complete. He needs some direction on what is needed. Do you want to follow your sign policy, or can you use other variations? 1. What posts do you want to use for replacement? What is the cost difference between the U and the square, which would be about \$5.00? It also depends on the volume that he buys, so the price can vary. 2. Sheeting HIP and then the diamond grade of the two the diamond grade is more expensive, has a better warranty and reflects better. Jon believes the HIP have a better quality and value; they all meet the reflectivity requirements. Pogatchnik thought the Diamond grade would be too bright in the rural area, HIP would be better. Answer to that question is HIP not Diamond grade. 3. Township has a total of 404 signs, 74 have top posts that are too short. The bottom of the sign is supposed to be 5' higher than the roadway. The top post could be replaced, but some are too close to the road so do you replace both and move them off of the road and have them tall enough or do we just replace the top post? Fiedler stated we will do best practices and change the policy later. Section 5 Placement of common signs, section G. Pogatchnik asked where we are not meeting the sign ordinance. 4. Where do you want to start for replacement? Quote for all 404 signs or do you want to break it up geographically. With your policy I would do stops and stop ahead. You have 45 stops and 56 stop ahead. Pogatchnik asked what the cost of a full replacement of a stop or stop ahead sign? New Post, new sign, street & Avenue included. Stop signs 225, add the street & Avenues on top of that your closer to \$270. Pogatchnik asked for Jon to move ahead with a proposal, and he does all the stop and stop ahead signs along with Street signs on all of the stops. Discussion on the U post or square, Jon's recommendation was to switch to the square post it holds up to the wind better. All Supervisors said quote it with the square. 5. Watch for children signs, we have a total of 30, State of Minnesota and most Counties won't put them up anymore they state there is no safety improvement. In the ordinance you won't add anymore and when they fail you won't replace.
- c. **380<sup>th</sup> Street / St. Wendel :** Clerk Stang asked if we needed to look over something for doing this road in St. Wendel/Brockway. Fiedler will contact Supervisor Volkens and advise him of where we are at.

- d. **99-year lease** : Scott Privatsky got the lease, agreed to it and will sign, notarize and get it back to the Clerk.
- e. **Cemetery**: Jon Perry was not concerned about the headstones as much as the granite posts in the ground. Would like to have them jack hammered out, so he can mow over them. Pogatchnik asked since we maintain the cemetery are we willing to leave those the way they are? Fiedler advised to get a proposal; Clerk Stang stated the one she had contacted was not willing to do it. Fiedler asked if Stang could find anyone else. Fiedler get some quotes on jack hammering.
- f. **Smart's Ferry – landscaping**: Fiedler stated the county informed talk with DNR, DNR said yeah that looked good. County would like this as an Engineered solution, Fiedler is in contact with Charles from Rocks & Roses and has the least expensive bid. The county checked out the rock wall Steve Ehlen had put up and he was permitted to do it as separation from easement. Pogatchnik feels something in writing needs to send to him that the road he has at Smart's Ferry is temporary. Fiedler will check with the county about the road access and send a letter to Steve as well to remind him it's temporary. And also, he can't park his personal vehicles in the Landing parking lot. Pogatchnik feels there should be a sign "No Parking Between signs". Also, an informational sign at the landing that this is a Brockway Township access.
- g. **411<sup>th</sup>, 56<sup>th</sup> & 57<sup>th</sup>** : Mike Nielsen looked at the drainage issue on 411<sup>th</sup> and then at a roundabout at the end of 411<sup>th</sup>. There is really no ditch from CR 1 down the slope. The homeowner has several driveways for his attached garage, detached garage and then in 2015 he put in a retaining wall and made a large parking area to the east. In 2015 he put in a single wide driveway and then in 2018 widened that out to about three stalls across and blocks up the drainage there. The erosion that was there was coming off of the latest addition and that entire area has no culverts. Were these driveways permitted, do you ask the homeowner to put in culverts so the water runs through as it should. Mike suggested possibly curb & gutter. Mike had given the Board Options. Once the board decided on what to do bids would go out. Mike proposed an off-set cul-de-sac. To do that a survey crew would need to come out for the conditions and a topographic map. Fiedler asked if most of the water goes into the pond to the North. Mike stated there is a culvert that crosses, but he wasn't able to see if it crosses over and heads south to the river. The pipe on the south side was pretty much blocked up with rocks and had some fabric over it. Douvier stated the Theisen property looks to be the issue. No permits have ever been issued for a driveway. Mike thought up by CR 1 just to get past his first driveway and then cut in some ditch where we can between his house and the shed to the east. We will need a really long culvert if you allow him to keep that triple wide retaining wall parking pad on the right of way. The equipment is pretty much parked in the ROW. Fiedler stated we don't need to make a decision, come back at the next meeting. Mike feels there should be some homeowner responsibility.
- h. **Landscaping at Town hall**: Fiedler feels something needs to be done. Step 1 would be to tear out everything. Who would we get? Could John possibly do this? Some Board members felt that would be a lot of work for John, Pat Smoley will ask John what he thinks if he could do it. Fiedler will also get some proposals in what it would cost to remove everything.
- i. **Opole Septic / Manhole**: Clerk Stang brought up issues that Cindy from Fiedler's was concerned about. After further review it was discovered that this issue had already been

addressed at a previous meeting. Clerk Stang will let Cindy know what was decided at the previous meeting.

- j. **Draft Developer Agreement:** PC Fred stated Bob Ruppe took a look at this and it was good, but there should be more in there to protect the township. Anything highlighted are items Ruppe added. Pertains to Phase II of Majestic River, which won't happen until the fall of 2022. Board members will review and discuss at the next meeting. Board members asked what agreement was used for Phase I? Fred stated the County did not require a developers agreement on Phase I.
- k. **MS4:** Fred stated we prepare a report on MS4 every year. He completed the form and submitted it three weeks ago and is checking to see if they got it. Fred handed out the questions that they ask on the form. Fiedler stated he is relooking at our ordinance as they have added some more items to look at.
- l. **Township Ordinances:** Fred feels there is no need to renumber the ordinances. He is putting a spreadsheet together so you know where he is going with the numbering system.

#### **7. New Business:**

- a. Clerk Stang asked if she could get reimbursed for ink cartridges and paper used at her home.
- b. Nitrate & Chloride testing: Clerk Stang had received a letter in regards to this testing for residents in our township. They would send out a postcard which would cost the township \$554.04. Motion made by Fiedler to participate in the testing of wells for \$554.04, seconded Pogatchnik, approved.
- c. Election Judges approval for Primary & General: Resolution was signed agreeing to the Election Judges.

#### **8. Mail / Miscellaneous:**

Returned letter Kenneth Posch: Clerk Stang will get Kenneth Posch's address from Pat Smoley and send to her address. Sister: Karlene Urbanski, 903 Oak Crest Drive, Sauk Rapids MN 56379. No phone number at this time.

Andrew Skwira Feed lot: Board of Adjustment is meeting on it on Thursday. The lot is closer than what it should be.

#### **9. Public Input:**

Resident Smoley stated items were left at 115<sup>th</sup>, but the Sheriff's office would not do anything about it. John Smoley picked it up and recycled.

Resident Nielson asked if we had a grading permit.

**Move to Adjourn/Recess: 9:26 time. Next Regular Meeting Date: Monday, July 18, 2022**

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