

**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**
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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Becky McGowan, Treasurer

Approved

MEETING MINUTES

1. Call to Order:

- A. On this 9th day of June 2015 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended which was seconded by Supervisor Douvier; all in favor, motion carried.*
- E. Marcus Miller from the County was present and gave the Board an update on the status of Mulberry Meadows. He went over the status of the Mulberry Meadows CSTS system and the current status. It appears that the Homeowner's Association is now created and the repairs to the existing system are being completed.

2. Clerk's Report:

- A. **May 12, 2015 Road Bid Opening Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the May 12, 2015 Road Bid Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **May 12, 2015 Fee Ordinance Public Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the May 12, 2015 Fee Ordinance Public Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- C. **May 12, 2015 Regular Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the May 12, 2015 Regular Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*

3. Treasurer's Report:

- A. **Treasurer Report on Accounts / Move to approve.** The Treasurer's Report was given. *A motion was made by Supervisor Fiedler to approve the Treasurer's Report which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 21068 to 21093 which was seconded by Supervisor Douvier; all in favor, motion carried.*

4. Public Input: There was none.

5. Planning & Zoning:

A. Land Requests:

1. Administrative Subdivision – Land Split (Section 29 – Skroch). Zoning Administrator Chard gave an update to the Board. Applicants Curt and Darlene Skroch were present for any questions from the Board. *A motion was made by Supervisor Fiedler to adopt the recommendations from the Planning Commission and sign off on the Certificate of Conformity, which was seconded by Supervisor Douvier; all in favor, motion carried. (Findings to be attached).*
2. Reclassification Request – Apartments (Section 28 – Pueringer). Zoning Administrator Chard gave the report from the Planning Commission and their recommendation to the Board. Agent for the owners Rebecca LaPlante was present to answer any questions from the Board. *A motion was made from Supervisor Douvier to accept recommendations from the Planning Commission for the Reclassification Request from R-1 to commercial stating he feels that it will be more convenient for the residents, which was seconded by Supervisor Friedrich; Supervisor Fiedler opposed, motion carried.*

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

*Meeting to be recorded for transcription purposes only.

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3. Justin's Refund / 911 Sign. The Justin's are not going forward with building so the \$100 they paid for the 911 sign will be refunded.
4. New Applications are in for the June Meeting. Zoning Administrator Chard updated the Board that there are two applications coming in, both are Administrative Subdivisions.

6. Old Business:

A. Roads:

1. **2015 Summer Ditch Mowing / Update.** Supervisor Douvier will contact a party to get additional information for ditch mowing for the 2015 Season.
2. **Road Work.** The Culvert on River Street has been replaced and 125th has been cleaned up.
3. **2015 Crack Sealing – work completed.** The 2015 Crack Sealing work has been completed. The cost per mile was \$2,146.13 and we did 21.85 miles.
4. **Set Date for Weed Inspection.** *A motion was made by Supervisor Fiedler to set the 2015 Weed Inspection date for June 19, 2015 at 9:00 AM, which was seconded by Supervisor Douvier, all in favor; motion carried.*
5. **Road Striping.** This will be tabled until the July Monthly Meeting.

B. USDA:

1. Materials have been submitted.
2. Vulnerability Report- completed / sign off and submit.

C. MS4: Annual Audit and Stormwater Ponds – Submitted.

D. Ordinance / MOU to be submitted to the County.

7. New Business:

A. 2015 Summer Short Course June 15, 2015 St. Cloud Holiday Inn. Clerk Pesta has pre-registered the Board to attend.

B. Fireworks Display June 27, 2015 / Move to Approve. *A motion was made by Supervisor Fiedler to approve the Fireworks Display on June 27, 2015, which was seconded by Supervisor Douvier, all in favor; motion carried.*

C. Opole:

1. **Costs / review rates/ review billings in July.** Clerk Pesta and Treasurer McGowan will put together the Opole costs to date and payment information for the July Meeting. *A motion was made by Supervisor Fiedler to approve work to be done in August, Pumps 1 & 3 to be serviced, estimated cost \$975-\$1,450, and approve jetting at the cost of \$425, which was seconded by Supervisor Friedrich, all in favor; motion carried.*
2. **Dullinger – hook up / billing to be sent out.** *A motion was made by Supervisor Douvier to authorize the billing to be sent out (\$7500) for hook up, which was seconded by Supervisor Fiedler, all in favor; motion carried.*

D. Right of Way Work:

1. **Two ROW Permits – review / Motion to sign off.** Zoning Administrator Chard presented the information to the Board. *A motion was made by Supervisor Fiedler to sign off on a Utility Permit which was seconded by Supervisor Friedrich, all in favor; motion carried.*

8. Mail / Miscellaneous: There was none.

9. Public Input: There was none.

Next Regular Monthly Meeting will be held on **Tues, July 14, 2015 7:30 pm**

A motion to adjourn the Regular Monthly Meeting at 9:30 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier all in favor, motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

Amendments _____