



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

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George Fiedler, Chairman  
Duane Douvier, Supervisor  
Dan Warzecha, Supervisor  
Connie Pesta, Town Clerk  
Susan Goodew, Treasurer

**MEETING MINUTES**

**1. Call to Order:**

- A. On this 11<sup>th</sup> day of July, 2017 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All board members were present except Treasurer Goodew. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Douvier, all in favor; motion carried.*

**2. Land Use Request:**

- A. **Williams Land Split (County Rd 1).** Surveyor Agent Sam DeLeo was present to answer any questions the Board may have. *A motion was made by Supervisor Douvier to approve the Administrative Subdivision Land Split with conditions and authorize the Chair and Clerk to sign, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **Stang Preliminary Plat of Prairie Grass Lane.** Surveyor Agent Sam DeLeo was present to answer any questions the Board may have. *A motion was made by Supervisor Fiedler to approve the Preliminary Plat and authorize the Chair and Clerk to sign; which was seconded by Supervisor Douvier, all in favor; motion carried.*
- C. **Utility Vacation – Mulberry Meadows.** Zoning Administrator Chard presented to the Town Board the background information on the Utility Vacation. *A motion was made by Supervisor Douvier to accept the Petition subject to the Town Boards Attorney's approval, which was seconded by Supervisor Fiedler, all in favor; motion carried. A motion was made by Supervisor Douvier to accept the Agreement to Pay Costs, which was seconded by Supervisor Warzecha, all in favor; motion carried. A motion was made by Supervisor Fiedler to set the Utility Vacation Hearing for August 8, 2017 at 6:30 and authorize the Clerk and publish and post for hearing, which was seconded by Supervisor Warzecha, all in favor; motion carried.*

**3. Clerk's Report:**

- A. **June 13, 2017 Regular Meeting Minutes.** *A motion was made by Supervisor Warzecha to approve the June 13, 2017 Regular Meeting Minutes, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Kostreba Lift Station.** Zoning Administrator Chard will get estimates.
- C. **Opole** – Zoning Administrator Chard went over the monthly report in which the Service Provider did the annual maintenance on the system and found a problem with one of the cells and repaired it. The local well nearby still needs to be repaired and protected from damage. The Board authorized the ZA to obtain proposals to find out the cost to replace the Kostreba lift station.
- D. **County Rd 1 – Utility Vacation / Return of Escrow.** *A motion was made by Supervisor Fiedler to approve Claim #21633, which was seconded by Supervisor Douvier, all in favor; motion carried.*

**4. Treasurer's Report:**

- A. **Treasurer Report on Accounts for June 2017 / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's June 2017 Report, which was seconded by Supervisor Douvier, all in favor; motion carried.*

**MISSION STATEMENT**

The Mission of the Town of Brockway is to:

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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B. **Approval of Claims.** A motion was made by Supervisor Fiedler to approve Claim No. 21609– 21632, which was seconded by Supervisor Warzecha, all in favor, motion carried.

5. **Public Input:** There was none.

6. **Old Business:**

A. **Roads:**

1. **Road Striping.** Supervisor Fiedler will get a proposal from the Engineer for all remaining township roads that have not been striped yet.
2. **Traffic on 115<sup>th</sup>.** The Town Board discussed the traffic on 115<sup>th</sup> and it was decided that the Board would not be posting weight restrictions at this time.
3. **Ditch Mowing and Brush Status.** Supervisor Douvier will work with DK’s Tree and Landscaping to identify areas that need to have work done yet this summer and fall.
4. **Clyde Dillenburg – Road Ditch.** Supervisor Fiedler will contact Mr. Dillenburg about the Road Right Of Way.
5. **Sign Policy.** This will be tabled until the August Meeting.
6. **Opole Gravel Pit.** The Town Board discussed the issues with the gravel pit in Opole and Supervisor Fiedler will inspect the gravel pit and Contact Stearns County.

B. **Land Use Ordinance-final language.** This will be tabled until the August Meeting.

C. **MS4 Work.**

1. **Construction Site Ordinance/Forms.** This will be tabled until the August Meeting.
2. **Residential Projects Under One Acre.** Supervisor Fiedler will do some additional Research.

D. **Town Hall Sprinkler System.** Supervisor Fiedler will do some checking into the system.

E. **Storage Containers/Consideration of an Ordinance.** A Brockway Resident who has a neighbor with a storage container presented his situation to the Town Board. A discussion followed and no action was taken at this time.

7. **New Business:**

A. **Transfer of Development Rights into Brockway Township.** Supervisor Fiedler will look into this further, no action taken at this time.

B. **Zoning Administrator-Job Description.** The Town Board approved the job description and will be posting the Zoning Administrator position.

C. **Set Date/Time to receive Snow Quotes.** The quotes for Snow Removal for the 2017-2018 Season will be due by 4:00 PM on August 7<sup>th</sup>, 2017 and reviewed at the August 8<sup>th</sup>, 2017 Board Meeting.

9. **Public Input:** None.

A motion to adjourn the meeting at 9:05 pm was made by Supervisor Fiedler, which was seconded by Supervisor Warzecha, all in favor; motion carried.

Respectfully Submitted:

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
George Fiedler, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

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