



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

George Fiedler, Chairman  
Duane Douvier, Supervisor  
Dan Warzecha, Supervisor  
Connie Pesta, Town Clerk  
Susan Goodew, Treasurer

**Approved**  
**MEETING MINUTES**

**1. Call to Order:**

- A. On this 12<sup>th</sup> day of July, 2016 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended, which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**2. Land Use Request:**

- A. **Preliminary Plat of Clover Estates / Section 29- RC Smith / Move to approve and sign.** *A motion was made by Supervisor Fiedler to approve the Preliminary Plat of Clover Estates with conditions and authorize the Chair and Clerk to sign, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Preliminary Plat of River View Park Plat 3 / Section 28 – Collins / Move to approve and sign.** *A motion was made by Supervisor Fiedler to approve the Preliminary Plat of River View Park with conditions and authorize the Chair and Clerk to sign, which was seconded by Supervisor Douvier, all in favor; motion carried.*

**3. Clerk's Report:**

- A. **June 14, 2016 Regular Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the June 14, 2016 Regular Meeting Minutes, which was seconded by Supervisor Fiedler, all in favor; motion carried.*
- B. **Change August Meeting Date Due to State Primaries.** *A motion was made by Supervisor Fiedler to approve changing the August Regular Meeting Date to August 10, 2016 at 7:30 pm, which was seconded by Supervisor Douvier, all in favor; motion carried.*

**4. Treasurer's Report:**

- A. **Treasurer Report on Accounts for June 2016 / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's June 2016 Reports, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 21346 – 21371, which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**5. Public Input:**

- A. Victor Legatt brought up that his neighbor is requesting a second building entitlement, Supervisor Fiedler will look into this and contact Victor.
- B. New Brockway Township resident Donn Lashomb was present and inquired about a Utility Easement Vacancy. There was an escrow set aside to deal with this road order. Zoning Administrator Chard will look into it and contact him.

**MISSION STATEMENT**

**The Mission of the Town of Brockway is to:**

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

\*Meeting to be recorded for transcription purposes only.



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**6. Old Business:**

**A. Roads:**

- **2016 Summer Ditch Mowing / Update.** The first Ditch Mowing of the summer has been completed.
- **2016 Road Paving.** Road Paving for the season has been completed.
- **Prairie Grass Lane / Maintenance Issues.** Zoning Administrator Chard will look into Prairie Grass Lane to see if this is a Township Road and contact the Home Owners.
- **Road Striping.** This will be tabled until the August Meeting.

**B. MS4 Work.**

- **2015 Audit-Submitted.** The Audit has been submitted and accepted.
- **Construction Ordinance / hand out and review.** Supervisor Fiedler provided a handout to the Supervisors for their review.

**C. MOU/Ordinance – Stearns County.** This will be tabled until the August Meeting.

**D. Nuisance Letter – review.** This will be tabled until the August Meeting.

**E. Recode Ordinance Numbers – research old documents and repealing.** This will be tabled until the August Meeting.

**7. New Business:**

**A. Move to authorize Clerk, Treasurer and ZA to begin clean-up in storage and convert records into electronic docs.**

*A motion was made by Supervisor Douvier authorizing the Zoning Administrator to look into what the cost would be to Convert records into electronic documents, which was seconded by Supervisor Fiedler, all in favor; motion carried.*

**B. Tiny House Ordinance.** Zoning Administrator Chard will look into this for the August Meeting.

**C. Century Link:** Some research to be done to see if Century Link can increase the level of service to the Town Hall. Supervisor Fiedler to look into this.

**8. Mail/Miscellaneous:**

A. Township Weed Meeting July 15, 2016 at 6:00 AM.

**9. Public Input:** None

*A motion to adjourn the meeting at 8:54 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.*

Respectfully Submitted:

\_\_\_\_\_  
Connie Pesta, Clerk  
Brockway Township

\_\_\_\_\_  
George Fiedler, Chairman  
Brockway Township

Date Approved \_\_\_\_\_

Amendments \_\_\_\_\_

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