



TOWN OF BROCKWAY  
COUNTY OF STEARNS  
STATE OF MINNESOTA

[WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM](http://WWW.BROCKWAYTOWNSHIP.GOV/OFFICE.COM)

David Friedrich, Chairman  
Duane Douvier, Supervisor  
George Fiedler, Supervisor  
Connie Pesta, Town Clerk  
Shannon Schroeder, Treasurer

**MEETING MINUTES**

**1. Call to Order:**

- A. On this 8<sup>th</sup> day of July, 2014 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present except Supervisor Friedrich. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**2. Clerk's Report:**

- A. **June 10, 2014 Bid Opening Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the June 10, 2014 Bid Opening Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **June 10, 2014 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the June 10, 2014 Regular Meeting Minutes which was seconded by Supervisor Douvier;; all in favor, motion carried.*
- C. **June 27, 2014 Weed Inspection Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the June 27, 2014 Weed Inspection Meeting Minutes, which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**3. Treasurer's Report:**

- A. **Treasurer Report on Accounts / Move to approve.** Treasurer Schroeder gave the Treasurer's Report. *A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 20769– 20804 which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- C. **Opole Sewer/Overdue Payments/Status.** Treasurer Schroeder updated the Board on the overdue payments.
- D. **Opole Second Quarter Report.** The second quarter report was sent to the County and everything looks fine.
- E. **Letters to Landowners: Conservation Practices.** Treasurer Schroeder sent letters to the Opole Sewer Residents along with a copy of the section of the ordinance regarding sump pumps and water conservation.
- F. **Review Ordinance Language/Fee if sump pump not removed.** The Board will look at this in the fall if the sump pump issues have not been resolved.

**4. Public Input:** There was none.

**5. Old Business:**

**A. Land Use Requests:**

- ◆ **Administrative Subdivision / Boundary Line Adjustment (125<sup>th</sup> Ave Eugene Warzecha).** Zoning Administrator Chard presented the information to the Board. *A motion was made by Supervisor Douvier to Approve the Administrative Subdivision / Boundary Line Adjustment 125<sup>th</sup> Ave Eugene Warzecha with no conditions and Issue a Certificate of Conformity which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- ◆ **Preliminary Plat of Pollock Acres (County Road 17 Scott Pollock).** Zoning Administrator Chard presented the information to the Board. Owner Scott Pollock was in attendance to answer any questions from the Board. *A motion was made by Supervisor Douvier to Approve the Preliminary Plat of Pollock Acres County Rd 17 Scott Pollock with conditions and Authorize the Chair to sign which was seconded by Supervisor Fiedler; all in favor, motion carried.*

**MISSION STATEMENT**

The Mission of the Town of Brockway is to:

Preserve our Natural Resources  
Keep Governmental Service Simple and Cost Effective  
Protect the Right to Continue Agricultural Uses  
Preserve the Character of the Community; and  
Safeguard Property Rights

**Brockway Township is an Equal Opportunity Provider and Employer**

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- B. **Stormwater Work-Engineer.** Zoning Administrator Chard will get two estimates and bring to the August Regular Monthly Meeting.
- C. **Roads-**
- ◆ **Monthly Road Reports.** Road Boss Smoley was present and stated that there are a few small pot holes on 389th.
  - ◆ **Summer Road Work Status.** Knife River has completed the Road Paving and will do the shouldering next week.
  - ◆ **Equipment for Road Work.** This will be tabled until the August Regular Meeting.
  - ◆ **Cost Share / Weed Management Update.** The Township was awarded \$800.00 to use for weed management. The spraying has been done and we will turn in paperwork for reimbursement.
  - ◆ **Ditch Mowing Status .** TS Dirtworks will start ditch mowing the end of July.
  - ◆ **Driveway Permits.** There were none.
  - ◆ **911 Sign Inventory.** A new 911 Sign Inventory has been done. Clerk Pesta will check with the County to see what the Township's Responsibility is when the 911 Sign is on a County Road.
- D **Land Use Ordinance – MOU Status.** This will be tabled until the August Regular Meeting. Supervisor Fiedler will contact the County.
- E. **Mulberry Meadows-Status.** There is a Hearing Date Set August 1, 2014.
- Φ. **386<sup>th</sup> Street – Follow Up-** Zoning Administrator Chard has confirmed that that portion of 386<sup>th</sup> Street is a public right of way. Administrator Chard will follow up with a call to Mr. Don Anderson to speak with him about this and ask for any information to the contrary.
6. **New Business:**
- A. **GTS Workshops.** This will be tabled until the August Regular Monthly Meeting. Zoning Administrator Chard will send out the schedule for this information for the Board's review.
- B. **Victor Legatt-Cartway Petition.** Victor Legatt was in attendance to present the information to the Board and to request a cartway. After further discussion, it was determined that the parties will sit down to see if a resolution can be found before acceptance of the petition to create a cartway. Supervisor Fiedler will work with the two parties. No action taken at this time.
- C. **Set Date/Time for Weed Inspection Follow-Up.** *A motion was made by Supervisor Douvier to set the Weed Inspection Follow-UP Meeting for August 1, 2014 at 8:00 AM which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- D. **Set Date/Time for Snow Plowing Meeting.** *A motion was made by Supervisor Douvier to set the Snow Plow Quote Opening for August 13, 2014 at 6:30 PM which was seconded by Supervisor Fiedler; all in favor, motion carried.*
7. **Mail/Miscellaneous:** The next Regular Monthly Meeting will be held on **Wednesday, August 13, 2014.**

***A motion to adjourn the Regular Monthly Meeting at 8:50 pm was made by Supervisor Douvier which was seconded by Supervisor Fiedler; all in favor, motion carried.***

Respectfully Submitted:

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Connie Pesta, Clerk  
Brockway Township

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David Friedrich, Chairman  
Brockway Township

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