



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA
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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Shannon Schroeder, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 9th day of July, 2013 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.

2. Clerk's Report:

- A. **June 11, 2013 Regular Meeting Minutes-** A motion was made by Supervisor Douvier to approve the June 11, 2013 Regular Board Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.
- B. **June 12, 2013 Closed Meeting Minutes-** A motion was made by Supervisor Douvier to approve the June 12, 2013 Closed Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.
- C. **Move to transfer responsibilities for Opole Billing from Clerk to Treasurer-** A motion was made by Supervisor Douvier to approve the transfer of responsibilities for the Opole Billing from the Clerk to the Treasurer which was seconded by Supervisor Fiedler; all in favor, motion carried.

3. Treasurer's Report:

- A. **Treasurer Report on Accounts-** Treasurer Schroeder gave the Board an update on the Township Funds. A motion was made by Supervisor Douvier to approve the Treasurer's Report which was seconded by Supervisor Fiedler; all in favor, motion carried.
- B. **Claims-** A motion was made by Supervisor Douvier to approve Claim No. 20441 to 20469 which was seconded by Supervisor Fiedler; all in favor, motion carried.

4. Old Business:

- A. **Land Use Requests-** Zoning Administrator
 - ¹⁴/₇ **Preliminary Plat (Roering Acres) 04.01704.0006 / Section 28 – 390th St.** Zoning Administrator Chard presented the request to the board. A motion was made by Supervisor Douvier to approve and authorize signatures which was seconded by Supervisor Fiedler; all in favor, motion carried.
 - ¹⁴/₇ **Preliminary Plat (Huse Estates) 04.01750.0003 / Section 33 – County Rd 1.** Zoning Administrator Chard presented the request to the board. A motion was made by Supervisor Douvier to approve and authorize signatures which was seconded by Supervisor Fiedler; all in favor, motion carried.
 - ¹⁴/₇ **Preliminary Plat (Island Vista) 04.01750.0001 Section 33 -** Zoning Administrator Chard presented the request to the board. The Applicant/Agent Jon Perry was present to answer any questions. A motion was made by Supervisor Douvier to approve and authorize signatures which was seconded by Supervisor Fiedler; all in favor, motion carried.
- B. **Roads:**
 - ¹⁴/₇ **Monthly Road Reports.** Road Boss Smoley was present. Road Boss Smoley reported that there was a wash out on River Street and Joe's Countryside fixed it. Trees were removed from Tallow Road and the Beaver Dam on Tallow Road was also removed. A motion was made by Supervisor Fiedler to send Le Sauk Township a bill for the trees that Brockway Township cut and removed on their portion of Tallow Road which was seconded Supervisor Douvier; all in favor, motion carried.
 - ¹⁴/₇ **2013 Ditch Cutting Update.** Supervisor Friedrich contacted TS Dirtworks of Foley and he will start Ditch Cutting on Friday July 12, 2013.

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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- ¹⁴/₇ **Set date/time for Weed Inspection Meeting.** A motion was made by Supervisor Douvier to set the 2013 Weed Inspection Meeting for July 17, 2013 which was seconded by Supervisor Fiedler; all in favor, motion carried.
- ¹⁴/₇ **Positions Identify / Road Boss / Day Laborer-move to employ.** The Board will look at hiring a Seasonal Employee to do miscellaneous work for the Township.
- ¹⁴/₇ **Discuss Road Bids:** Three Road Bids were received. One from Tri-City Paving, one from Hardrives and one from Knife River. A motion was made for the Board to accept the lowest bid. Supervisor Friedrich will contact the Contractors to clarify a few things and authorize a contract.
- C. **Mulberry Meadows:**
- ¹⁴/₇ **Status Update / Accept proposal from MFRA.** A motion was by Supervisor Fiedler to accept the proposal from MFRA but add in one more meeting and also would be subject to Attorney Approval which was seconded by Supervisor Douvier; all in favor, motion carried.
- D. **Mulberry Meadows-Status.**
- E. **Opole:**
- ¹⁴/₇ **Thistles /Mowing of drain field site.** Fiedler Pumping will spray and take care of the thistles on July 11, 2013 and the mowing has been done.
- ¹⁴/₇ **Flow Meter / Issues.** Z.A. Chard went over the email regarding the continuing issues with the flow meter. The Service Providers will keep the Board informed as to its status and possible change out of the meter in the future. No action taken on the matter.
- ¹⁴/₇ **New Service Provider / review Barr Report.** Z.A. Chard went over the email from the Service Provider's identifying their new designated party to possibly review the Barr Report, but that we would have to contract with him separately. Supervisor Fiedler recommended that we wait for now and see what the Engineer's review brings out.
- ¹⁴/₇ **Opole Payment History -** Treasurer Schroeder asked the board to clarify which date to use for Opole Payments. The board stated that the paid date will be the date the bank received the payment. The board stated that it is not necessary for the Opole Residents to write down meter readings.
5. **New Business:**
- A. **911 Sign Issues-** The Town Board will do research and this will be tabled until the August Regular Monthly Meeting.
- B. **Ordinance Review-set meeting date-** A motion was made by Supervisor Fiedler to have an Ordinance Review Meeting on July 31, 2013 at 6:00 pm which was seconded by Supervisor Douvier; all in favor, motion carried.
- C. **Town Hall Flag/Pole-** The Board decided that they would make security changes to the flag pole to try and ensure that the flag cannot be stolen so the flag at the Town Hall can be flown at all times.
6. **Public Input:** Victor Legatt was present to discuss the Beaver Dam situation on Tallow Road. Mr. Legatt contacted the DNR to discuss options for removing the beavers. He further asked about the ROW Ordinance and some utilities that possibly went into the Township ROW. Z.A. Chard will follow-up on the matter.
7. **Mail/Miscellaneous:**
- A. **Job Responsibilities-** This will be discussed at the July 31, 2013 Ordinance Meeting.
- B. **File Cabinet-** A motion was made by Supervisor Fiedler to declare the file cabinet as surplus which was seconded by Supervisor Friedrich; all in favor, motion carried.
- C. **Town Hall Computers-** Zoning Administrator Chard and Clerk Pesta will get quotes and bring to the August Monthly Meeting.
- D. **Tool Kit-** Supervisor Friedrich will purchase small tools for the Township.
8. **A motion to adjourn the Regular Monthly Meeting at 9:30 pm was made by Supervisor Douvier which was seconded by Supervisor Friedrich; all in favor, motion carried.**

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Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
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Date Approved _____

Amendments _____

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