



**TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA**

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George Fiedler, Chairman
Duane Douvier, Supervisor
Terence Pogatchnik, Supervisor
Margaret Stang, Clerk
Susan Goodew, Treasurer

MEETING MINUTES

1. **Call to Order:**

- A. On this 17th of August 2020 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All board members were present except Duane Douvier. Zoning Administrator Oleson was also present. Sign in sheet is attached.
- D. A motion was made by Supervisor Fiedler to approve the agenda as amended, which was seconded by Supervisor Pogatchnik all in favor, motion carried.

2. **Land Use Requests:**

- A. Todd R & Rachel A Schwartz came before the board requesting their property be rezoned from a R40 to R10. Supervisor Fiedler made a motion to accept their request, seconded by Supervisor Pogatchnik. Motion carried.

3. **Clerk's Report:**

- A. June 15, 2020 meeting minutes were revised and approved by Supervisor Fiedler, seconded by S. Pogatchnik.
- B. July 20, 2020 meeting minutes were presented and approved by Supervisor Pogatchnik, seconded by S. Fiedler.
- C. Salaries for the Clerk and Treasurer were discussed. Both the Clerk and Treasurer stated \$300 would be sufficient. Supervisor Pogatchnik made a motion to accept this proposal, seconded by S. Fiedler. Clerk and Treasurer were informed to keep track of hours and if in the future they needed more to speak up.

4.

Treasurer Report

- A. Accounts for July 2020 / Move to approve. A motion was made by Supervisor Fiedler to approve the July 2020 Report, seconded by S. Pogatchnik, all in favor; motion carried.
- B. Approval of Claims: A motion was made by Supervisor Fiedler to approve claim No. 22379-22394, seconded by S. Pogatchnik, all in favor, motion carried.
- C. Treasurer Goodew advised the board that she would like to file for EFT Electronic Fund Transfer with the State. We already have it with the county. Supervisor Fiedler made a motion to pay electronically, seconded by S. Pogatchnik.

4. **Public Input:**

- A. Victor Legatt asked about the duties of the Clerk and Treasurer. Supervisor Fiedler read those.
- B. Pat Smoley asked about 385th Street and Brockway Hollow, he was advised we would be talking about soon.

5. **Old Business:**

A. **Roads:**

1. **Road Striping Status:** Supervisor Fiedler to accept proposal from Engineer on marking to do striping. S. Fiedler will follow up as 421st was not in the bid. We did not pay for it and it was never marked.
2. **385th Survey:** Supervisor Fiedler has no objection to record roadway by the land surveyor. Township has maintained the road. Supervisor Pogatchnik made a motion to record 385th on resent survey, seconded by S. Fiedler, approved. Twp. Planner Ben Oleson will get this taken care of.

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Services Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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3. **Brockway Hollow:** A resident of the Hollow stated that the second layer of asphalt was never put on. Pat Smoley said it was accepted and black topped by JR Ferche when the development was developed. Supervisor Fiedler will call the citizen and inform him of such.
 4. **Lawn Quotes:** Supervisor Pogatchnik had two companies Rocks & Roses & Froggers Lawn Service. Rocks & Roses was \$120 for Opole & town hall. Froggers was \$110 for both as is John Huls. S. Fiedler & Pogatchnik tabled it until next month. Tom Huls will continue at this time.
 5. **Culvert 385th:** Victor Legatt wanted this looked at by the Supervisors as he felt it was in the ROW. It was obstructing ditch drainage. Dennis Legatt was asked to cut his berm back which was accepted by the board and this had no impact on the drainage. Town Board okayed a wall between the culvert & road. Dennis proposed lowering the culvert, and then he came up with another proposal and this still did not obstruct the flow of water. Much discussion was added from both Dennis & Victor Legatt. Supervisor Pogatchnik suggested that the town board will keep monitoring it as they have been.
- B. **Mississippi River Landing:** Supervisor Fiedler spoke with the Parks Director Ben and gave him the update on the concrete and asphalt to repave. S. Fiedler was informed that there was no money left in the Brockway Twp. Account and it was used on the Master plan. Motion was made by the Park Commission to restore this money back to the township, however it needs to go before the County Commissioners. Steve Ehlen was present and he plans on buying property down by the landing. Mr. Ehlen claims here are many issues going on down at that landing and no police presence. Mr. Ehlen also mentioned that it is a Flood Way so you can't do anything with it. Mr. Ehlen also mentioned that there would possibly have to be a community septic put in for the three residents that live down there. Supervisor Pogatchnik thought that concrete barriers might be an option to separate Mr. Ehlen's property from the boat landing. Mentioned was made that there is no dock down by the landing. S. Pogatchnik suggested having our attorney Ruppe take a look at this as the landing serves the residents and maybe it needs to be replatted. Decisions need to be made, but we need more time to look into it. They may be a need for a Public Hearing for residents to decide. Tabled at this time.
- C. **Opole Septic System:** The three bids for this process was \$15000 Thul; \$25,900 Hydroclean and \$29589 R & H. S. Pogatchnik had not gotten ahold of American Northland who has done the Spring Hill Septic. From what the Board was hearing the residents that were at the Public Hearing were looking for cheap. Supervisor Fiedler made a motion to accept Thul's proposal and believes that came with a 5 year warranty S. Fiedler will get this in writing, seconded by S. Pogatchnik, approved.
- D. **Electronic File Storage:** Supervisor Fiedler did some research and the IT guys from Benton County said the Cloud would be a good place to store this information. It costs \$6 to \$8 a month. S. Fiedler would like to buy a desktop computer to store Township information and this could come out of the CARES act funds.
- E. **CARES act:** Possible purchases are computers, recorder, and desktop server even video recorder for meetings. Revisit at our next meeting.
- F. **Garbage pickup:** Clerk Stang looked into Waste Management and for 3 months it would be \$84.56. Discussion on who would put out and how much other garbage would be in there. S. Pogatchnik suggested we might use Opatz and get or own container. Clerk Stang will look into purchasing a container for the township.
- G. **Part time Maintenance:** We received an application from John Smoley and then also John Huls. Supervisor Fiedler made a motion to leave this up to Duane to review as George is related to one of the applicants, seconded by S. Pogatchnik
- H. **Website:** Clerk Stang is going to try this month to get the website redesigned and simplified through gov.office.

New Business:

- A. **Snow Plow quotes:** It has been advertised and hoping to have bids in September.

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- B. **Training for Board of Appeal:** Supervisor Fiedler advised S. Pogatchnik that he should look into this. They exchanged the website so Pogatchnik could get certified.
- C. **MN Labor Laws:** Supervisor Fiedler met with Clerk Stang and Treasurer Goodew and came to a consensus that all employees will be paid per MN Department of Labor & Industry.
- D. **Aztech Paving:** Supervisor Pogatchnik was wondering about the cost of paving roads. Pogatchnik was wondering if Chip Sealing would benefit us better rather than always paving. Cost is considerably less. Supervisor Fiedler told S. Pogatchnik to invite someone from Aztech to come to a meeting and inform us more about chip sealing.
- E. **Ditch Mowing:** What is the state statute on ditch mowing? Monthly period to mow ROW 8' one month of the year. Supervisor Pogatchnik thought maybe if we spray ditches, cycle it every 3 years. Mow back 33' which would eliminate the spraying. Need to look into a 3 year cycle for ditch mowing.

Public Input:

Victor Legatt expressed his concern over the shrubs covering the township signs. Supervisor Fiedler said once a maintenance person is hired hopefully that issue will be taken care of.

Victor Legatt was wondering about the boat landing cart fund does that money go to the county. Other township people at the meeting also expressed their opinion. If we had no park we shouldn't get funds. Supervisor Pogatchnik stated we have asked for these funds and if we don't want to sell, we would keep the landing.

Jim Goodew was wondering if he was able to go ahead and prepare his road after he had gotten the signatures required. He was advised that he would need a formal request on how he was going to lay it out. And after completion of the work it would need to be inspected by the board.

Terry Pogatchnik wanted it on record that there is a line of sight on 100th. Pat Smoley mentioned he could take care of it, but the Board felt it would be better if they handled it. Either Supervisor Fiedler or Supervisor Pogatchnik will speak with the landowner and get this cleared.

George Fiedler also mentioned that the "Slow down Children" sign is in and will be put up as soon as we have a maintenance worker.

Terry Pogatchnik also asked if there was someone interested in being Deputy Clerk. George Fiedler stated he knew of someone and would give them a call to contact the clerk.

A motion to adjourn the meeting at 9:36 pm was made by Supervisor Fiedler, which was seconded by Supervisor Pogatchnik, all in favor; motion carried.

Respectfully Submitted:

Margaret Stang, Clerk
Brockway Township

George Fiedler, Chairman
Brockway Township

Date Approved _____
Amendments _____

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