



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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George Fiedler, Chairman
Duane Douvier, Supervisor
Dan Warzecha, Supervisor
Connie Pesta, Town Clerk
Susan Goodew, Treasurer

Approved
MEETING MINUTES

1. Call to Order:

- A. On this 13th day of September, 2016 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended, which was seconded by Supervisor Warzecha; all in favor, motion carried.*

2. Land Use Request:

- A. **Final Plat of Clover Estates / Section 29- RC Smith / Move to approve and sign.** *A motion was made by Supervisor Fiedler to approve the Final Plat Prairie Estates and authorize the Chair and Clerk to sign, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Final Plat Prairie Estates / Move to approve and sign.** *A motion was made by Supervisor Fiedler to approve the Final Plat Prairie Estates and authorize the Chair and Clerk to sign, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- C. **Discussion on signing of Final Plats and process for signatures.** It was decided that the Board will continue the current process that Final Plats need to be approved at a Board Meeting.

3. Clerk's Report:

- A. **August 10, 2016 Regular Meeting Minutes.** *A motion was made by Supervisor Warzecha to approve the August 10, 2016 Regular Meeting Minutes, which was seconded by Supervisor Douvier, all in favor; motion carried.*
- B. **Opole – party questions as-built/drawings (review).** Zoning Administrator Chard updated the Board that she was contacted by an Opole Resident regarding billing questions and how the system was setup.
- C. **Opole-discussion on continuing problems and costs associated with northerly pump site.** Zoning Administrator Chard will price out a filter and a pump.
- D. **Opole-set up for Residents information meeting in November.** *A motion was made by Supervisor Fiedler to set the Opole Residents Information Meeting for November 9th, 2016 at 6:00 pm, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- E. **Opole-review delinquent billings/Move to setup for hearings/letter(s) to be sent.** The delinquent billings were reviewed. *A motion was made by Supervisor Fiedler to set the hearing on October 11, 2016 at 7:35 pm, which was seconded by Supervisor Douvier, all in favor; motion carried.*

4. Treasurer's Report:

- A. **Treasurer Report on Accounts for August 2016 / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's August 2016 Reports, which was seconded by Supervisor Warzecha, all in favor; motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 21399 – 21417, which was seconded by Supervisor Douvier, all in favor, motion carried.*

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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5. **Public Input:** None.

6. **Old Business:**

A. **Roads:**

1. **Road Issues/Brush Cutting Update.** The Township has done one mile of brush cutting on 115th.
2. **Road Striping.** The Township has contracted Hakanson Anderson as the Engineer for the Townships Road Striping project. Supervisor Fiedler is in the process of getting quotes on the striping work.

B. **Ordinances.**

1. **MS4-Construction Ordinance / move to approve (indemnity language).** This will be tabled until the October Meeting.
2. **MOU Ordinance NO.4 language regarding construction.** This will be tabled until the October Meeting.
3. **Ordinances – sequencing.** Zoning Administrator Chard put together the list of Ordinances and what the Ordinance numbers would change to.
4. **Tiny House Ordinance – St. Wendell (others)/discuss language/what does the board want.** Zoning Administrator Chard presented her research to the Board.

C. **Utility Vacation – status of project.** Zoning Administrator Chard updated the Board

D. **Granny Pods – Resolution covers Township when County did theirs.** Zoning Administrator Chard updated the Board that the Township will be covered under the County’s Resolution.

7. **New Business:**

- A. **Review Snow Plowing Quotes Received/move to accept quote.** The Township received two quotes for the 2016-2017 Snowplowing Season, one from Burski Excavating and one from JR Ferche.
- B. **Holdingsford Fire Department Meeting Update.** Supervisor Douvier attended the Holdingsford Fire Department Meeting and gave an update to the Board.
- C. **Spray Town Hall Bugs.** Supervisor Fiedler will contact Godfathers Exterminating to have the Town Hall Sprayed for bugs.

8. **Mail/Miscellaneous:** None

9. **Public Input:** None

A motion to adjourn the meeting at 9:24 pm was made by Supervisor Fiedler, which was seconded by Supervisor Douvier, all in favor; motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

George Fiedler, Chairman
Brockway Township

Date Approved _____

Amendments _____

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