



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Becky McGowan, Treasurer

Approved

MEETING MINUTES

1. Call to Order:

- A. On this 8th day of September, 2015 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present, along with Zoning Administrator Bridget Chard. Sign in sheet is attached.
- D. *A motion was made by Supervisor Fiedler to approve the agenda as amended which was seconded by Supervisor Douvier; all in favor, motion carried.*

2. Clerk's Report:

- A. **August 11, 2015 Regular Meeting Minutes.** *A motion was made by Supervisor Fiedler to approve the August 11, 2015 Regular Board Meeting Minutes which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **August 11, 2015 Snow Quote Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the August 11, 2015 Snow Quote Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*

3. Treasurer's Report:

- A. **Treasurer Report on Accounts for July / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's July Report which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **Treasurer Report on Accounts for August / Move to approve.** *A motion was made by Supervisor Fiedler to approve the Treasurer's August Report which was seconded by Supervisor Douvier; all in favor, motion carried.*
- C. **Approval of Claims.** *A motion was made by Supervisor Douvier to approve Claim No. 21145 – 21164 which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- D. **Opole:**
 1. Six Month Budget and actual breakdown / Move to determine rate. The Board discussed the Six Month Budget, it was decided that the rate will not be increased at this time.
 2. Delinquent Billing / Move to set up for hearing (letter (s) to be sent). The Board reviewed the delinquent bills. There is one individual that is delinquent as of 8-31-15.
 3. Set date, time and place for delinquent billing (s) to be heard. *A motion was made by Supervisor Fiedler to set the Delinquent Billing Hearing for October 13, 2015 at 8:15 pm and send the Hearing Letter, which was seconded by Supervisor Douvier; all in favor, motion carried.*
 4. Opole Savings Account / Combine Accounts. *A motion was made by Supervisor Fiedler to close the Opole Savings Account and Transfer the balance into the Checking Account-coded to the Opole Enterprise Fund, which was seconded by Supervisor Friedrich; all in favor, motion carried.*

4. Public Input: There was none.

5. Planning & Zoning:

- A. **Land Requests:** There are no requests at this time. ZA Chard stated that there will be one coming in the end of Sept.

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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6. Old Business:

A. Roads-

1. Road & Access / Ordinance Changes. The Board will get their changes to ZA Chard in the next two weeks.
2. Road Application form – Board reviewed the form and approved. It can now be used for driveway permits

B. Personnel Descriptions-

1. Comments / Changes / Compile and complete.- Nothing was added so Z.A. Chard will finalize and submit.
2. Personnel Policies. The Board will give any changes to ZA Chard for updating.

C. Ordinance-

1. Application process –Stearns County. The process will remain the same.
2. Fee Changes. There are no changes to be made at this time.

D. Opole-

1. ERP Plan- Move to adopt and submit. Supervisor Fiedler was in the final stages of completion and will approve at next month's (October's) meeting.
2. Opole proposal for hook-up. ZA Chard reviewed the proposal that received from JR Ferche. We will get a second quote for the party. (Since then two Engineer proposals for a design was sought).
3. Billing for SSD Hook-up. The Board authorized the Clerk to bill the party for expensed incurred so far.

E. Mulberry Meadows-Status Update- Supervisor Fiedler stated that he has listed some talking points and did an article and will send to Marcus Miller at the County.

F. Town Line Road-Update- Supervisor Fiedler stated that Township is not involved in the process, but that the Township should be aware of the status of this proposed project.

7. New Business:

A. Planning Commission- Supervisor Fiedler stated that he met with Stearns County and with Zoning Administrator Chard and would like to scale back on what the Township does and also look at having the Township Board absorb what the Planning Commission does.

B. MS4- Supervisor Fiedler met with Watab Township and review what they currently have for construction practices.

C. Fire Department Information- Supervisor Fiedler stated that he forwarded Holdingford Fire Departments Budget Information to the St. Stephen Fire Department asking them if they could present theirs to us in the same manner.

8. Mail/Miscellaneous: Zoning Administrator Chard will order an Equal Employment sign as ours is out dated. Supervisor Stated that he will contact the company that installed the door opener.

9. Public Input: None

A motion to adjourn the Regular Monthly Meeting at 8:55 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

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Amendments _____

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