



TOWN OF BROCKWAY
COUNTY OF STEARNS
STATE OF MINNESOTA

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David Friedrich, Chairman
Duane Douvier, Supervisor
George Fiedler, Supervisor
Connie Pesta, Town Clerk
Shannon Schroeder, Treasurer

MEETING MINUTES

1. Call to Order:

- A. On this 9th day of September, 2014 the Regular Monthly Meeting was called to order at 7:30 PM.
- B. The Pledge of Allegiance was recited.
- C. All members were present. Zoning Administrator Bridget Chard was also present. Sign in sheet is attached.
- D. *A motion was made by Supervisor Douvier to approve the agenda as amended which was seconded by Supervisor Fiedler; all in favor, motion carried.*

2. Clerk's Report:

- A. **July 8, 2014 Bid Regular Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the July 8, 2014 Regular Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- B. **August 13, 2014 Regular Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the August 13, 2014 Regular Meeting Minutes which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- C. **August 13, 2014 Snow Quote Meeting Minutes.** *A motion was made by Supervisor Douvier to approve the August 13, 2014 Snow Quote Meeting Minutes, which was seconded by Supervisor Fiedler; all in favor, motion carried.*

3. Treasurer's Report:

- A. **Treasurer Report on Accounts / Move to approve.** *Treasurer Schroeder gave the Treasurer's Report. A motion was made by Supervisor Fiedler to approve the Treasurer's Report which was seconded by Supervisor Douvier; all in favor, motion carried.*
- B. **Approval of Claims.** *A motion was made by Supervisor Fiedler to approve Claim No. 20835– 20863 which was seconded by Supervisor Douvier; all in favor, motion carried.*
- C. **Opole Sewer/Overdue Payments/Status/Set up for Public Hearing.** *Treasurer Schroeder updated the Board on the overdue payments. A motion was made by Supervisor Douvier to set an Opole Hearing on unpaid service charges on September 30, 2014 at 6:15 pm, which was seconded by Supervisor Fiedler; all in favor, motion carried.*
- D. **Treasurer's Resignation -Accept.** *A motion was made by Supervisor Fiedler to accept Treasurer Schroeder's resignation, which was seconded by Supervisor Friedrich, all in favor; motion carried.*
- E. **Opole Accounts-Make Motion.** *A motion was made Supervisor Fiedler to have Clerk Pesta take over the Opole Accounts, which was seconded by Supervisor Friedrich, all in favor; motion carried.*
- F. **New Treasurer-Appoint.** *A motion was made by Supervisor Fiedler to set a Special Meeting to interview parties that are interested in the Treasurer's Position on September 30, 2014 at 6:30 pm, which was seconded by Supervisor Friedrich, all in favor; motion carried.*
- G. **Township Aid Payment-Make Motion (what fund to deposit \$980.50).** *A motion was made by Supervisor Douvier to deposit the Township Aid Payment of \$980.50 into the General Fund, which was seconded by Supervisor Fiedler, all in favor; motion carried.*

- 4. Public Input:** Victor Legatt was present and told the Board that the culvert on 385th Street is plugged. The Board will get the work done.

5. Old Business:

- A. **Land Use Requests:**

MISSION STATEMENT

The Mission of the Town of Brockway is to:

Preserve our Natural Resources
Keep Governmental Service Simple and Cost Effective
Protect the Right to Continue Agricultural Uses
Preserve the Character of the Community; and
Safeguard Property Rights

Brockway Township is an Equal Opportunity Provider and Employer

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- ◆ **Final Plat of Sumac Hill (Hawker Section 30) Move to approve/deny and sign off.** Zoning Administrator Chard presented the information to the Board. *A motion was made by Supervisor Douvier to Approve the Final Plat of Sumac Hill (Hawker Section 30) and authorize the Chair and Clerk to sign which was seconded by Supervisor Fiedler; all in favor, motion carried.*

 - B. **Stormwater Work-Engineer review.** Zoning Administrator Chard presented the one proposal received so far and the costs associated with it. She stated that she there was possibly one more coming in and that the Board could make a decision next month. No action taken.

 - C. **Roads-**
 - ◆ **Monthly Road Reports.** Supervisor Friedrich updated the Board that there was a sink hole on 73rd Ave opened up again, Joe's Countryside repaired it.
 - ◆ **Ditch Mowing Status .** TS Dirtworks has completed 134 miles of ditch mowing.
 - ◆ **Driveway Permits-Aug.** There were none known.
 - ◆ **Road Book.** Zoning Administrator Chard has updated the Road Book and is in the final process of completing it with the necessary forms and statutes for the Board.
 - ◆ **DK Tree Service.** DK Tree Service will start work next week on Tallow Road.

 - D **Land Use Ordinance – MOU Status.** Zoning Administrator Chard stated that she had spoken with Stearns County Environmental Services (Ms. Chelle Benson, Director) regarding the MOU and language. There was a suggestion that if certain language was removed, that the County would then be ok with it. The Board may wish to sit down and talk to them about the matter. Supervisor Fiedler will set up a work time.

 - E. **Mulberry Meadows-Septics at Mulberry Meadow (6 new).** It was noted that septic systems were being built at Mulberry Meadows and a request for the paperwork was done. Due to the ongoing lawsuit, the materials will be available in the near future with a fee to be paid in advance. No action taken.

 - F. **Contract for Assessing Services Stearns County / Make Motion to sign.** *A motion was made by Supervisor Fiedler to sign the Contract for Assessing from Stearns County, which was seconded by Supervisor Douvier, all in favor; motion carried.*

 - G. **Cartway Petition – Legatt / Move to accept petition / set up for site.** *A motion was made by Supervisor Fiedler to accept the Petition For Cartway from Victor Legatt, which was seconded by Supervisor Douvier; all in favor, motion carried. A motion was made by Supervisor Fiedler to accept Resolution 09.14-01, Resolution Setting Site Inspection (for 6:00 p.m. on the 23rd of September, 2014) and Public Hearing for Mandatory Cartway (Public Hearing at 7:00 p.m. on September 23rd, 2014), which was seconded by Supervisor Douvier; all in favor, motion carried. A motion to **amend** the Site Inspection date to October 7th, 2014 at 6:00 pm and the Public Hearing for Mandatory Cartway (Public Hearing at 7:00 p.m. on October 7th, 2014) was made by Supervisor Fiedler which was seconded by Supervisor Douvier, all in favor; motion carried.*
6. **New Business:**
- A. **Government Training Workshops-Commissioners/ added workshops.** The Board decided not to have the Planning Commission attend at this time.
 - B. **Local Board of Appeals Training Workshops-Commissioners / added workshop.** No Supervisors need to attend.
 - C. **MS4 Permit Workshop – St. Cloud October 9th, 2014.** *A motion was made by Supervisor Douvier to have Supervisor Fiedler attend the MS4 Permit Workshop in St. Cloud on October 9th, 2014, which was seconded by Supervisor Friedrich, all in favor; motion carried.*
 - D. **Right of Way- Pine Point.** A resident wants to put in a mailbox post, Zoning Administrator Chard will look into this for the Board.

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7. **Mail/Miscellaneous:** The next Regular Monthly Meeting will be held on **October 14, 2014.**

A motion to adjourn the Regular Monthly Meeting at 9:10 pm was made by Supervisor Fiedler which was seconded by Supervisor Douvier; all in favor, motion carried.

Respectfully Submitted:

Connie Pesta, Clerk
Brockway Township

David Friedrich, Chairman
Brockway Township

Date Approved _____

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