

Brockway Township
43710 85th Ave N.
Rice MN 56367

MAILING LABEL

Brockway Township Board

The current Township Board:

Supervisors:	George Fiedler, Chairman	333-2509	GeoFiedler@aol.com
	Duane Douvier	290-4853	
	Dan Warzecha	266-0129	
Clerk:	Connie Pesta	333-3860	pestaconnie@gmail.com
Treasurer:	Susie Goodew		

Brockway Township's Annual Meeting Agenda for Tuesday March 14, 2017 8:30

P.M. is as follows:

- Pledge of Allegiance
- Approval of Meeting Agenda
- Election of a Moderator
- Minutes from last Annual Meeting
- Treasurer's Report
- Road Report
- Stormwater Prevention Program Report
- Land Use Ordinance
- Set Levies for 2018
- Set time and place of next Annual Meeting
- Motion to destroy ballots prior to 2015
- Other Business
- Report Annual Election Results
- Move to Adjourn/Recess

2017 BROCKWAY TOWNSHIP NEWSLETTER

Township Election: Tuesday March 14, 2017; 3:00 p.m. – 8:00 p.m.
Annual Meeting: Tuesday March 14, 2017; 8:30 p.m. or as soon as possible thereafter
ADDRESS OF TOWN HALL: 43710 85th Ave. N., Rice, MN 56367 320-393-3770

<p>Regular monthly meetings of the town board are held at 7:30 p.m. on the <u>second</u> Tuesday of the month.</p>	<p>Planning Commission meetings are held at 6:30 p.m. on the <u>second</u> Tuesday of the month.</p>
<p><u>The Town Hall is available for rent.</u> Please contact the Township Clerk at 320-333-3860</p>	<p><u>Construction Site Permits.</u> Construction Site Permits must be signed by Supervisor George Fiedler 320-333-2509</p>
<p><u>Mailbox Receptacle.</u> Please note that only mail that has been sent through the US Postal Service may be placed in the Township’s mailbox receptacle.</p>	<p><u>Our Website/Community Calendar.</u> Check it out at: www.brockwaytownship.govoffice.com Email: pestaconnie@gmail.com with questions.</p>
<p><u>Road Right-of-Way:</u> The Township does not allow landscape rocks in the road right-of-way. This includes rocks in and around culverts. Please contact the Zoning Administrator for specifications. <u>911 Signs:</u> It is the residents’ responsibility to notify the township if their 911 sign has been damaged or stolen. The township will order and install the sign but the cost is borne by the landowner.</p>	<p><u>Snow and Ice on Township Roads.</u> It is illegal to deposit snow or ice onto public road right-of-ways. To do so is a misdemeanor under Minnesota Statutes Section 160.2715. Under the same statute, it is also illegal to plow, till, plant or perform any other detrimental operation within the road right-of-way except in the preparation of the land for planting permanent vegetative cover.</p>

Annual Township Election Tuesday March 14, 2017

Location: Brockway Town Hall 43710 85th Ave N., Rice MN 56367
Voting Hours: 3:00 to 8:00 P.M.

Open Positions: Supervisor 3 year Term

Candidates Running for Re-Election: Supervisor Duane Douvier

Board of Canvass will directly follow the Annual Meeting

Proposed Budget for the 2018 Levy to be adopted by The Electors at the Annual Meeting March 10, 2017

	<u>Current</u>	<u>Proposed</u>
General/Revenue Fund	\$ 80,000.00	\$ 80,000.00 (same)
Road & Bridge Fund	\$400,000.00	\$425,000.00 (\$25,000 Increase)
Snow Removal Fund	\$100,000.00	\$100,000.00 (same)
Fire Fund	\$ 80,000.00	\$ 80,000.00 (same)
Cemetery Fund	\$ -0-	\$ -0- (same)

Brockway Township Budget, Receipts, Disbursements for 2016

<u>FUND</u>	<u>2016 BUDGET</u>	<u>2016 RECEIPTS</u>	<u>2016 DISBURSEMENTS</u>
General/Revenue Fund	\$ 80,000.00	\$ 98,612.30	\$ 65,882.53
Road & Bridge Fund	\$400,000.00	\$421,160.39	\$412,907.26
Snow Removal Fund	\$ 95,000.00	\$ 99,096.46	\$ 40,244.75
Fire Fund	\$ 80,000.00	\$ 84,535.58	\$ 78,426.15
Cemetery Fund	\$ -0-	\$ 3.98	\$ 360.00

Land Use Ordinance rewrite: Construction Site Completion issue.

Over the past several years the Town Board has received calls from residents about buildings and surrounding land that are not “complete”. What does this mean? This might mean such things as: no siding; piles of dirt; no landscaping; just tar paper on the roof; or weeds growing on site. Our current ordinance says residents have **one year** to complete work. However, currently this is not being enforced and there is not a clear definition in our ordinance of what “complete” means. The board is working on an update to our land use ordinance. They are drafting a more precise definition of what “complete” means and to add that it must be “complete” within a **two year** time frame as opposed to the current one year. This would make our ordinance consistent with Stearns County. The Stearns County Ordinance #439, para 4.11.3, says a construction site permit shall expire and be considered null and void after one year if construction has not begun. If construction has begun within one year of the date of permit issuance, the permit issued by Environmental Services shall be valid for one additional year in order to complete construction. So, the County ordinance essentially gives someone two years to complete construction. The Township’s definition of “complete construction” would mean:

1. The structure is completed with all commonly used and accepted exterior materials installed and finished such as: brick, rock, PVC trim, wood trim, finished aluminum, steel siding, LP smart siding, or some other commonly used siding material. The roof is complete with some type of commonly used shingles or steel. All window and doors are installed.
2. All landscaping is completed: All concrete walks or pavers are installed if used; all outside concrete aprons installed; all piles of dirt are leveled or hauled away; all lawn areas are seeded or sodded; all shrubbery, if used, are installed and all these areas are covered with appropriate and commonly used landscape covering (bark, mulch, or rock)
3. Driveways do not have to be paved.
4. Decks do not have to be installed.

Once the Land Use Ordinance is updated, the Township will enforce the two-year requirement to complete construction when a construction site permit is issued by the county. If you have any input you want to give to the Town Board regarding this ordinance as we work to update it, please come to our annual meeting or call one of the Township Supervisors.

What Is An MS4

A Municipal Separate Storm Sewer System (MS4) is a conveyance or system of conveyances (roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, storm drains) that is designed or used for collection or conveying stormwater. **For Brockway Township this means; our ditches, culverts, stormwater ponds we manage, and new construction development.** For more details go to our website at www.brockwaytownship.govoffice.com

Brockway Township Planning Commission Year End Report

The Brockway Township Board of Supervisors have now become the Planning Commission. This was done through an Ordinance last November of 2015 to become effective on January 1, 2016. The reason for the change was to facilitate land use requests and other issues with the residents and landowners in the Township.

For 2016, the Planning Commission reviewed the following: Three Official Plats, six Administrative Subdivisions, one reclassification and other items such as land use ordinance revisions, road ordinance language and MS4 Ordinances and forms. Permitting is done through Stearns County with a sign off by a Township Supervisor. Feedlot permits are also done through Stearns County and the Township receives the final information and signs off on them. Finally, the Township has a Road and R/W Ordinance is managed through Brockway Township and is online with the applications and permits.

In addition, the Road and Access Ordinance and application are on the website, as is the Stormwater page. Go to www.brockwaytownship.govoffice.com For R/W Ordinance and Development Applications contact Zoning Administrator Bridget Chard at 218-839-4576 or email bchard@brainerd.net. Meetings are held on the second Tuesday of the month at 6:30 p.m. at the Town Hall. The public is welcomed to attend all meetings.

Road Striping

The Town Board has gotten several calls over the past year asking about road striping for our roads. The board agrees with having our roads striped (center line only). It is a matter of budget and some common sense. It makes no sense for us to stripe all our old roads since we plan to re-pave them over the next several years. Thus, we are in the process of getting bids on what it would cost to stripe the roads we re-surfaced over the past 5 years (about 18 miles). To stripe our roads we must first get an engineering company to determine no passing zones (required by state law). We did this already and the cost for 18 miles was approximately \$2,800. This winter we will be getting bids for the actual painting of the stripes. If budget allows, we will paint stripes the summer of 2017. If you have questions call Supervisor George Fiedler at 320-333-2509.

2016 Road Report

The Brockway Town Boards main focus again this past year was the Township's Roads. The Township was able to mill up and repave approximately 4 miles of roadway in 2016; 125th Avenue from County Road 17 South to County Road 131. River Street from 125th Ave East to 105th Ave. There were soft spots on River Street and on 125th that were repaired. The Township was able to do brush and tree removal in several areas throughout the Township to keep the road right-of-ways clear and safe. We would like to thank the residents for their patience and cooperation while these projects were going on. As always the Town Board appreciates the input from you, our residents, so please notify us of any problem areas that you are aware of.

Road work will continue to be an important focus of the Town Board in 2017. A list of road work done in 2012 thru 2016 is located on the Township's Website @ www.brockwaytownship.govoffice.com

On behalf of the Brockway Township Board of Supervisors we would like to thank all of the residents for attending this past year's meetings. The Board would also like to encourage residents to continue to contact them with any issues or concerns.

Mailboxes need to be installed according to U.S. Postal Service Regulations or our snow plow operator is not responsible if it gets damaged. A link for the United States Postal Services Residential Mailbox Standards is: <http://www.usps.com/receive/mailboxstandards.htm>